

**GENERAL SERVICES ADMINISTRATION  
AUTHORIZED  
INFORMATION TECHNOLOGY SCHEDULE PRICELIST  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT, SOFTWARE AND SERVICES**

FSC Group 70

**Special Item No. 132-3 - Leasing of Product**

FSC/PSC Class W058 Lease-Rent of Communications Equipment

FSC/PSC Class W070 Lease-Rent of ADP EQ & Supplies

**Special Item No. 132-8 - Purchase of New Equipment**

FSC/PSC Class 7010 System Configuration

FSC/PSC Class 7025 Input/Output & Storage Devices

**Special Item No. 132-12 - Equipment Maintenance**

FSC/PSC Class J070 Maintenance-Repair of Equipment & Supplies

**Special Item No. 132-33 - Perpetual Software Licenses**

FSC/PSC Class 7030 Software

**Special Item No. 132-34 - Maintenance of Software**

FSC/PSC Class J070 Maintenance-Repair of IT Equipment & Supplies

**Special Item No. 132-51 - Information Technology (IT) Professional Services**

FSC/PSC Class D301 IT Facility Management

FSC/PSC Class D302 IT Systems Development Services

FSC/PSC Class D306 IT Systems Analysis Services

FSC/PSC Class D307 Automated Information System Design and Integration Services

FSC/PSC Class D308 Programming Services

FSC/PSC Class D310 IT Backup and Security Services

FSC/PSC Class D311 IT Data Conversion Services

FSC/PSC Class D313 Computer Aided Design/Manufacturing (CAD/CAM) Services

FSC/PSC Class D316 IT Telecommunications Network Management Services

FSC/PSC Class D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services

FSC/PSC Class D399 Other IT & Telecommunication Services, Not Elsewhere Classified

**Northrop Grumman Information Technology, Inc.**

**7575 Colshire Drive**

**McLean, VA 22102**

[www.is.northropgrumman.com](http://www.is.northropgrumman.com)

Business Size: Large

General Services Administration

Federal Acquisition Service

Contract Number: GS-35F-4506G

Period Covered by Contract: 13 February 2012 through 10 August 2012

Pricelist current through Modification PO-0143, dated 31 January 2012

Special Item No. 132-3 Leasing of Product  
Special Item No. 132-8 Purchase of New Equipment  
Special Item No. 132-12 Equipment Maintenance  
Special Item No. 132-33 Perpetual Software Licenses  
Special Item No. 132-34 Maintenance of Software  
Special Item No. 132-51 Information Technology (IT) Professional Services



Northrop Grumman has been awarded the Cooperative Purchasing Program for the following SINs: 132-51 RC, 132-60F RC, 132-100 RC. Section 211 of the E-Government Act of 2002 amended the Federal Property and Administrative Services Act to allow for Cooperative Purchasing. Cooperative Purchasing authorizes State and local government entities to purchase Information Technology (IT) supplies/products and services from the GSA IT Schedule 70 and the Consolidated Schedule contracts containing Information Technology (IT) Special Item Numbers (SINs).

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage (<http://www.gsaadvantage.gov>).

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## TABLE OF CONTENTS

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	<b>PAGE</b>
Information for Ordering Activities .....	4
USA Commitment to Promote Small Business Participation Procurement Programs .....	14
Suggested BPA Format .....	15
Basic Guidelines for Using Contractor Team Agreements .....	17
Terms and Conditions Applicable to Leasing of General Purpose Commercial Information Technology Products (Special Item Number 132-3).....	18
Terms and Conditions Applicable to Maintenance, Repair Service and Repair Parts/Spare Parts for Government-Owned General Purpose Commercial Information Technology Equipment (Special Item Number 132-12) .....	24
Terms and Conditions Applicable to Perpetual Software Licenses (Special Item Number 132-33) and Maintenance (Special Item Number 132-34) of General Purpose Commercial Information Technology Software).....	28
Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item Number 132-51).....	42
Northrop Grumman Labor Category Qualifications.....	46
Northrop Grumman Labor Categories and Rates Contractor and Government Site .....	52
Northrop Grumman Products and Maintenance .....	62
Northrop Grumman e.POWER© Labor Categories & Rates (Special Item Number 132-51).....	72
Terms and Conditions Applicable to Purchase of General Purpose Commercial Information Technology New Equipment (Special Item Number 132-8).....	76
Terms and Conditions Applicable to Perpetual Software Licenses (Special Item Number 132-33) and Maintenance as a Service (Special Item Number 132-34) of General Purpose Commercial Information Technology Software.....	78
Northrop Grumman Tactical Decision Agent & Decision Agent Systems & Maintenance.....	81

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**INFORMATION FOR ORDERING ACTIVITIES  
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

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**SPECIAL NOTICE TO AGENCIES: Small Business Participation**

Small Business Administration (SBA) strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

When Authorized Dealers are allowed by the Contractor to bill ordering activities and accept payment, the order and/or payment must be in the name of the Contractor, in care of the Authorized Dealer.

**1. Geographic Scope of Contract**

The geographic scope of this contract is the 48 contiguous states, the District of Columbia, Alaska, Hawaii, the U.S. territories and commonwealths and overseas U.S. Government installations.

**2. Northrop Grumman's Ordering Address and Payment Information**

a. Northrop Grumman Ordering Address:

**Northrop Grumman Information Technology, Inc.  
7575 Colshire Drive  
McLean, VA 22102**

b. Point of Contact for Ordering Assistance:

**For IT Professional Services:  
Deena M. der Boghossian  
Phone (703) 556-1636  
Fax (703) 556-1518  
Email: [deena.derboghossian@ngc.com](mailto:deena.derboghossian@ngc.com)**

c. Payment Information:

- 1) Payment may be made by mail to the above ordering address. For wire transfers, the following applies:  
JP Morgan Chase Bank, New York, NY  
ABA# See Invoice, Account No.: See Invoice  
Account Name: Northrop Grumman Information Technology, Inc.  
Reference: Contract No. \_\_\_\_\_ Invoice Number \_\_\_\_\_

- 2) Northrop Grumman will accept the Government purchase card for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Government purchase cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

**3. Liability for Injury or Damage**

Northrop Grumman shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by Northrop Grumman, unless such injury or damage is due to the fault or negligence of Northrop Grumman.

**4. Statistical Data for Government Ordering Office Completion of Standard Form 279**

- Block 9: G. Order/Modification under Federal Schedule Contract
- Block 16: Data Universal Numbering System (DUNS): 06-468-0213
- Block 30: Type of Contractor - Large Business
- Block 31: Woman-Owned Small Business - No
- Block 37: Taxpayer Identification Number (TIN): 95-2126773

**4a. Northrop Grumman Information Technology Additional Business Units**

Business Unit Address	CAGE Code
Northrop Grumman Information Technology, Inc. 7575 Colshire Drive McLean, VA 22102	1VZG8
Northrop Grumman Information Technology Inc. Db: Defense Group 7575 Colshire Drive McLean, VA 22102-7508	1V4D7
Northrop Grumman Space & Mission Systems Corp. Northrop Grumman Mission Systems Defense Mission Systems Division 2340 Dulles Corner Blvd. Herndon, VA 20171	1V4X9
Northrop Grumman Space & Mission Systems Corp. One Rancho Carmel Dr. San Diego, CA 92128-3403	65409
Northrop Grumman Information Technology, Inc. Db: Civilian Agencies 7575 Colshire Drive McLean, VA 22102	1VXZ9
Northrop Grumman Federal Civil System, Inc. 8110 Gatehouse Rd. Falls Church, VA 22042-1210	3LZB3
Northrop Grumman Technical Services, Inc. 2411 Dulles Corner Park, Suite 500 Herndon, VA 20171-3430	0JRC1

Business Unit Address	CAGE Code
Northrop Grumman Information Technology, Inc. Dba: Commercial, State and Local 15010 Conference Center Dr. Chantilly, VA 20151-3801	1V0C4
Northrop Grumman Technical Services Corp. 921 Elkridge Landing Rd. Linthicum, MD 21090	48306
Northrop Grumman Systems Corporation 15080A W. Nursery Road Linthicum Heights, MD 21090	97942
Northrop Grumman Systems Corporation Dba: Northrop Grumman Information Systems 7575 Colshire Drive McLean, VA 22102	5YY61
Northrop Grumman Enterprise Management Services Corp. 2411 Dulles Corner Park, Suite 600 Herndon, VA 20171-3431	487W8

4b. Northrop Grumman is registered with the Central Contractor Registration Database.

**5. FOB Destination**

To be determined by individual delivery order.

**6. Schedule**

a. **Time of Delivery:** Northrop Grumman shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-8	As specified in Task Orders
132-33	15-30 Days ARO or as Negotiated between Ordering Office and Contractor
132-34	15-30 Days ARO or as Negotiated between Ordering Office and Contractor
132-51	As specified in Task Orders

b. **Urgent Requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact Northrop Grumman for the purpose of obtaining accelerated delivery. Northrop Grumman shall reply to the inquiry within three (3) workdays after receipt. Northrop Grumman shall confirm (telephonic replies in writing.) If Northrop Grumman offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**7. Discount**

Prices shown are NET Prices; Basic Discounts have been deducted.

a. **Prompt Payment:** Zero days from receipt of invoice or date of acceptance, whichever is later.

b. **Discounts:** May be considered on orders exceeding \$500,000.

- c. **Government Educational Institutions:** Offered the same discounts as all other Government customers.

## **8. Trade Agreements Act of 1979, as amended**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

## **9. Statement Concerning Availability of Export Packing**

Not Applicable.

## **10. Small Requirements**

The minimum amount of services that may be ordered from Northrop Grumman on an hourly basis is one day, consisting of eight (8) billable hours, for any single category of labor performed within Northrop Grumman facilities. The minimum amount of services that may be ordered is 90 continuous days for any single category of labor performed within customer facilities. The minimum dollar value of software product orders to be issued is \$100.00.

## **11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.)**

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

- Special Item Number 132-3–Leasing of Product
- Special Item Number 132-8–Purchase of New Equipment
- Special Item Number 132-12–Equipment Maintenance
- Special Item Number 132-33–Perpetual Software Licenses
- Special Item Number 132-34–Maintenance of Software
- Special Item Number 132-51–Information Technology Professional Services

## **12. Ordering Procedures for Federal Supply Schedule Contracts**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

## **13. Federal Information Technology/Telecommunication Standards Requirements**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by Northrop Grumman.

### **13.1 Federal Information Processing Standards Publications (FIPS Pubs)**

Information technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to the National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

### 13.2 Federal Telecommunication Standards (FED-STDS)

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

### 14. Contractor Tasks/Special Requirements (C-FSS-370) (NOV 2003)

- a. **Security Clearances:** The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- b. **Travel:** The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- c. **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- d. **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- e. **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- f. **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- g. **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, Office of Management and Budget (OMB) orders, standards and documentation as specified by the agency's order.
- h. **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

- i. **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- j. **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

## 15. Contract Administration For Ordering Activities

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause.

## 16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>.

## 17. Purchase of Open Market Items

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

## 18. Contractor Commitments, Warranties and Representations

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
  - (1) Time of delivery/installation quotations for individual orders.
  - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics

and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.

- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by Northrop Grumman.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

## **19. Overseas Activities**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states, the District of Columbia, Alaska, Hawaii, the U.S. territories and commonwealths and overseas U.S. Government installations.

Upon the request of Northrop Grumman, the Government may provide logistics support, as available, in accordance with all applicable Government regulations. Such Government support will be provided on a reimbursable basis, and will only be provided to Northrop Grumman technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

## **20. Blanket Purchase Agreements (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

## **21. Contractor Team Arrangements**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

## **22. Installation, Deinstallation, Reinstallation**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

## **23. Section 508 Compliance**

Northrop Grumman will comply with Section 508 as specified in each individual delivery order. The Electronic and Information Technology (EIT) standard can be found at: [www.section508.gov/](http://www.section508.gov/).

## 24. Prime Contractor Ordering From Federal Supply Schedules

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order:

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement: This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

## 25. Insurance-Work on a Government Installation (JAN 1997) (FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
  - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
  - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

## 26. Software Interoperability

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

## 27. Northrop Grumman Information Technology Special Ordering Procedures

- a. **Contract Types.** Firm Fixed Price (FFP), Time and Materials (T&M), and Fixed Price Level of Effort (FPLOE) orders may be placed under Northrop Grumman's GSA Schedule. All Firm Fixed Price orders will contain a Milestone Deliverable Schedule, if approved by the ordering agency. Northrop Grumman will invoice the amounts shown on the Schedule upon delivery and acceptance of the stated deliverable items.
- b. **FFP Payment Terms.** For Firm Fixed Price orders with a period of performance exceeding thirty (30) calendar days, Northrop Grumman will propose a Milestone Billing Schedule, if acceptable to the ordering agency, based upon the specific delivery dates and deliverable items submitted. Northrop Grumman will invoice upon delivery and acceptance of each deliverable item listed on the Milestone Billing Schedule. Payment will be made within thirty (30) calendar days after receipt by the ordering office of a proper invoice.

- c. **T&M Payment Terms.** For T&M services orders with a period of performance exceeding thirty (30) calendar days, Northrop Grumman will invoice bi-weekly or monthly for hours worked. Payment will be made within thirty (30) calendar days after receipt by the ordering office of a proper invoice.
- d. **FPLOE Payment Terms.** For Fixed Price Level of Effort orders with a period of performance exceeding thirty (30) calendar days, Northrop Grumman will invoice bi-weekly or monthly for hours worked. All Fixed Price Level of Effort orders will contain a bi-weekly or monthly deliverable item (such as a monthly status report). Northrop Grumman will invoice upon delivery and acceptance of each deliverable item and payment will be made within thirty (30) calendar days after receipt by the ordering office of a proper invoice.
- e. **Prices**
- 1) **Contractor Site Facilities**— The Contractor Site rates are based upon work performed within Northrop Grumman's CONUS facilities. It is understood that Northrop Grumman will provide the necessary office/work space, normal office supplies, and standard office equipment, i.e., computers, printers, copiers, etc., required to perform the ordered services. Required equipment or supplies that are non-standard items will be acquired by Northrop Grumman after authorization by the ordering agency. The agency will pay Northrop Grumman for these required items based upon an agreed upon price.
  - 2) **Government Site Facilities**—When the Government provides facilities for Northrop Grumman personnel, it is understood that the agency will provide the necessary office/work space, normal office supplies, and all equipment required to perform the services at the agency CONUS site. If necessary equipment or supplies are unavailable, and upon authorization by the agency and set forth in the task order, Northrop Grumman will obtain the aforementioned items and the agency will reimburse Northrop Grumman on a cost reimbursable basis. The minimum amount of services that may be ordered is 90 continuous days for any single category of labor performed within agency facilities.  
  
All rates are exclusive of travel charges, overtime, and shift differential, which may apply for hours worked in excess of those specified in item f below.
- f. **Work Performed NON-CONUS.** Overseas allowances will be negotiated on an individual task order basis. For NON-CONUS tasks, the minimum amount of services that may be ordered is six (6) months, or temporary travel assignment, if less. All rates are exclusive of travel charges, overtime, and shift differential, which may apply for hours worked in excess of those specified in item g below.
- g. **Working Hours.** All services will be performed during the agency's normal prime shift working hours, if services are performed at the agency site. For services performed at a Northrop Grumman facility, the normal working hours of the Northrop Grumman facility will be observed. Labor rates are based on an eight-hour workday, Monday through Friday, excluding Government holidays, and a 40-hour work week.
- h. **Terms of Delivery/Performance.** Performance of ordered services will begin within thirty (30) calendar days after acceptance of a task order by Northrop Grumman, unless another start date is agreed to between Northrop Grumman and the ordering agency. Completion of FFP orders will be as specified in the Milestone Deliverable Schedule, if approved by the ordering agency.

- i. **Other Direct Costs.** All other direct costs required for the performance of services under T&M orders will be reimbursed by the ordering agency at actual cost, inclusive of Northrop Grumman's applicable burdens. Copies of receipts and other documentation concerning such charges will be maintained by Northrop Grumman for audit purposes.
- j. **Travel.** For task orders of any duration requiring periodic local travel to and from a work-site, where the travel originates at the work-site, a mileage charge will be reimbursed by the ordering agency at the current JTR prevailing rate in effect at the time the travel occurs. Copies of receipts and other documentation concerning such charges will be maintained and available for audit.

For task orders lasting longer than one year, Northrop Grumman and the ordering agency may agree to relocate Northrop Grumman personnel to the work location to minimize travel costs. When relocation is offered by Northrop Grumman and approved by the ordering agency, relocation costs will be paid at rates not to exceed those authorized by the FAR.

- k. **Staff Qualifications.** Consistent with Northrop Grumman hiring practices, experience can be substituted for education and education for experience. Experience, education, and description of duties for the service categories in the schedule are provided as a guideline to the typical background for staff to be provided under individual orders.

Resumes will be provided, upon request, prior to assignment of Northrop Grumman staff.

- l. **Government Obligations**

- 1) **Government Furnished Information/Equipment**—The Government shall provide to Northrop Grumman, at no cost, all technical materials, data, information, and equipment necessary for performance as specified in the individual order. The Government shall provide said information/equipment within the time frame set forth in the task order.
- 2) **Security Clearances**—If the ordering agency requires services to be performed by individuals with security clearances, that requirement must be specified in the order when issued. Northrop Grumman will use its best efforts to provide persons with the requested clearances. If cleared personnel are not available, however, Northrop Grumman will propose personnel for clearance and complete the appropriate forms to apply for the applicable clearances.
- 3) **Acceptance of Deliverables**—The Government must provide Northrop Grumman with notice of acceptance or rejection within thirty (30) calendar days from receipt of the deliverable(s) under FFP orders. Acceptance of deliverables shall be assumed unless rejection is received within thirty (30) calendar days.

- m. **Service Contract Act.** The service contract act (SCA) may be applicable to this GSA Schedule contract and the labor categories may be subject to wage determinations (WD) based upon the work performed. The ordering agency's procuring contracting officer (PCO) is responsible for identifying the appropriate wage determination applicable to an effort, and for providing the appropriate wage determination accordingly.

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## USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

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### PREAMBLE

Northrop Grumman provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### COMMITMENT

- + To actively seek and partner with small businesses.
- + To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
- + To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.
- + To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
- + To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
- + To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
- + To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.
- + We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact Lynn Livengood by phone at: (703) 556-1628, by email at [lynn.livengood@ngc.com](mailto:lynn.livengood@ngc.com), or by fax at: (703) 556-1672.

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**SUGGESTED BPA FORMAT**

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BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

\_\_\_\_\_  
Ordering Activity

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

BPA Number \_\_\_\_\_

**(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number GS-35F-4506G, Blanket Purchase Agreements, Northrop Grumman agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER

\*SPECIAL BPA DISCOUNT/PRICE

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- (2) Delivery:

DESTINATION

DELIVERY SCHEDULE/DATES

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- (3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

- (4) This BPA does not obligate any funds.
- (5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.
- (6) The following office(s) is hereby authorized to place orders under this BPA:
- | OFFICE | POINT OF CONTACT |
|--------|------------------|
| _____  | _____            |
| _____  | _____            |
- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.
- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
- (a)** Name of Contractor; **(b)** Contract Number; **(c)** BPA Number; **(d)** Model Number or National Stock Number (NSN); **(e)** Purchase Order Number; **(f)** Date of Purchase; **(g)** Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); **(h)** Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and Northrop Grumman's invoice, the provisions of this BPA will take precedence.

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## **BASIC GUIDELINES FOR USING "CONTRACTOR TEAM ARRANGEMENTS"**

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Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or –
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.

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**TERMS AND CONDITIONS APPLICABLE TO LEASING OF  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
PRODUCTS (SPECIAL ITEM NUMBER 132-3)**

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**OPTION 1**

**1. Statement**

- a. It is understood by all parties to this contract that this is a leasing arrangement. In that regard, the Government, as lessee, anticipates fulfilling the leasing agreement. The Government, upon issuance of the delivery order, contemplates the use of the equipment for the life of the lease (N months as specified in the delivery order). However, unless the ordering office has funding which exceeds a Government fiscal year, the initial term of the leasing agreement is from the date of the equipment acceptance through September 30 of the fiscal year in which the order is placed.
- b. Agencies are advised to follow the guidance provided in Federal Acquisition Regulation (FAR) Subpart 7.4 Equipment Lease or Purchase

**2. Leasing Options**

The Government will consider proposals for leasing options which the Contractor believes will have application in the Government. Only those vendor proposed options, which are considered to represent good value, will be accepted. The following leasing options are suggested:

- Lease to Ownership (Capital Lease)
- Lease with Option to Own (Operating Lease)
- Lease of a Solution

**3. Orders and Periods of Leasing Arrangements**

- a. Orders placing equipment under a leasing arrangement must specify the applicable leasing option under which the equipment is being leased.
- b. **Annual Funding.** When annually appropriated funds are cited on an order for leasing, the following applies:
  - 1) Any lease executed by the Government shall be on the basis that the known requirements exceed the initial leasing term of twelve (12) months, or the remainder of the fiscal year. Due to funding constraints, however, the Government cannot normally commit to a longer term at the commencement of the lease. In order to permit the exercise of renewal options granted to the Government under the lease, the total leasing term will be specified in the delivery order. All orders for leasing shall remain in effect through September 30 of the fiscal year or the planned expiration date of the lease, whichever is earlier, unless the Government exercises its rights hereunder to acquire title to the equipment prior to the planned expiration date. Orders under the lease shall not be deemed to obligate succeeding fiscal year's funds or to otherwise commit the Government to a renewal.
  - 2) All orders for leasing automatically terminate on September 30 of the contract term; however, ordering offices should notify the Contractor in writing thirty (30) calendar days prior to the expiration of such orders as to the Government's intent to renew. Such notice to renew shall not bind the Government. The Government has the option to renew each year at the original lease monthly charge in effect at the time the leasing order is placed, until the completion of the leasing agreement. If the Government exercises its option to renew, the leasing order, as renewed, shall include an option to renew until the expiration of the leasing agreement.

- 3) **Cross-year Funding Within Contract Period.** Where an ordering office's specific appropriation authority provides for funds in excess of a 12-month (fiscal year) period, the ordering office may place a schedule contract order for leasing for a period up to the expiration of its period of appropriation availability, or the expiration of the contract period whichever comes first, notwithstanding the intervening fiscal years.
- a. In recognition of the types of products on this Schedule and the potential adverse impact to the Government's mission, the Government's quiet and peaceful possession and unrestricted use of the equipment shall not be disturbed in the event the equipment is sold by the Contractor, or in the event of bankruptcy of the Contractor, corporate dissolution of the Contractor, or other event, so long as the Government is not in default. The equipment shall remain in the possession of the Government until the expiration of the lease. Any assignment, sale, bankruptcy, or other transfer of the leased equipment by the Contractor will not relieve the Contractor of its obligations to the Government, and will not change the Government's duties or increase the burdens or risks imposed on the Government.
- b. GSAR 552.232-23 Assignment of Claims is incorporated herein by reference as part of this pricelist. The ordering agency contracting officer may approve the assignment of claim for a lease in accordance with FAR 32.304-5. Contractors cannot prohibit or otherwise limit the Government's ability to setoff lease payments under any lease or assignment of a lease.
- c. Ordering Procedures:
- 1) When a Government ordering office expresses an interest in leasing a product(s), the ordering office will provide the following information to the prospective vendor:
- Which product(s) is (are) required
  - The required delivery date
  - The proposed term of the lease
  - Where the equipment will be located
  - Description of the intended use of the equipment.
- 2) The lessor will respond with:
- Whether the lessor can provide the required equipment
  - The estimated residual value of the equipment
  - The monthly payment based on the rate and the initial and residual values of the equipment
  - The estimated cost, if any, of applicable State or local taxes
  - A confirmation of the availability of the equipment on the required delivery date
  - Extent of warranty coverage, if any, of the leased products.

#### **4. Maintenance and Installation**

- a. Maintenance and installation, when applicable, normally are not included in the charge for leasing. The Government may obtain installation and/or maintenance from the Contractor or from other sources, including Government performed installation and/or maintenance.
- b. When installation and/or maintenance is to be performed by the Contractor, the payments, terms and conditions will be as stated in this contract. Maintenance payments and terms and conditions during subsequent renewal periods of this lease will be those of the prevailing GSA Schedule contract in effect.

#### **5. Monthly Payments**

- a. Prior to the placement of an order under this Special Item Number, the Government ordering office and the Contractor must agree on a "base value" for the products to be leased. For Lease to Ownership (Capital Lease) the base value will be the contract purchase price (less any discounts). For Lease with Option to Own (Operating Lease), the base value will be the contract purchase price (less any discounts), less a mutually agreed upon residual value for the products. The residual value

will be used in the calculation of the original lease payment, lease extension payments, and the purchase option price.

- b. To determine the initial lease term payment, the Contractor agrees to apply the negotiated lease factor to the agreed upon base value, which will be the equivalent term Treasury Bill (T-Bill) at the most current U.S. Treasury auction as reported in the Federal Reserve Statistical Release H.15 Selected Interest Rates plus 4% (4 percentage points), to the agreed upon base value.

**For Example:** Lease factor one (1) percent over the rate for the three year (or other term) Treasury Bill (T-bill) at the most current U.S. Treasury auction. The lease payment may be calculated by using a programmed business calculator or by using "rate" functions provided in commercial computer spreadsheets (e.g., Lotus 1-2-3, Excel).

- c. For any lease extension, the extension lease payment will be based on the original residual value, in lieu of the purchase price. The ordering agency and the Contractor shall agree on a new residual value based on the estimated fair market price at the end of the extension. The formula to determine the lease payment will be that in 5.b. above.
- d. The purchase option price will be the fair market value of the product. The payment will be based upon the unamortized principle, as shown on the payment schedule as of the last payment prior to date of transfer of ownership.
- e. In the event the Government desires, at any time, to acquire title to equipment leased hereunder, the Government may make a one-time lump sum payment.

## **6. Lease End/Discontinuance Options**

- a. Upon the expiration of the Lease Term, the Government will return the Equipment to the Contractor pursuant to paragraph 12 unless the Government by 30 days written notice elects either:
  - 1) Purchase the equipment for the residual value of the equipment
  - 2) Renew the term of the Lease. To compute the lease payment, the residual value from the preceding lease shall be the initial value of the leased equipment. A new residual value shall be negotiated for the renewed lease and new lease payments shall be computed.
- b. The Government shall request a confirmation the shipping address not later than 15 calendar days prior to the return of the products.
- c. The Contractor shall conduct a timely inspection of the returned products and within 30 days of the return, assert a claim if the condition of the equipment exceeds normal wear and tear.

## **7. Upgrades and Additions**

- a. The Government may affix or install any accessory, addition, upgrade, equipment or device on the equipment ("additions") provided that such additions:
  - 1) Can be removed without causing material damage to the equipment
  - 2) Do not reduce the value of the equipment
  - 3) Are obtained from or approved by the Contractor, and are not subject to the interest of any third party other than the Contractor
- b. Any other additions may not be installed without the Contractor's prior written consent. At the end of the lease term, the Government shall remove any additions which:
  - 1) Were not leased from the Contractor
  - 2) Readily removable without causing material damage or impairment of the intended function, use, or value of the equipment, and restore the equipment to its original configuration

c. Any additions, which are not so removable, will become the Contractor's property (lien free).

## **8. Risk of Loss or Damage**

The Government is relieved from all risk of loss or damage to the equipment during periods of transportation, installation, and during the entire time the equipment is in possession of the Government, except when loss or damage is due to the fault or negligence of the Government. The Government shall assume risk of loss or damage to the equipment during relocation unless the Contractor shall undertake such relocation.

## **9. Title**

During the lease term, equipment shall always remain the property of the Contractor. The Government shall have no right or interest in the equipment except as provided in this leasing agreement and shall hold the equipment subject and subordinate to the rights of the Contractor.

## **10. Taxes**

The Contractor is responsible for all state and local taxes.

## **11. Discontinuance and Termination**

Notwithstanding the provisions of 3.b(1) and (2), equipment leased under this agreement may be terminated at any time during a fiscal year in accordance with FAR 52.212-4, paragraph (l) Termination for the Government's convenience.

## **12. Return of Equipment**

Within thirty (30) days after the date of expiration or termination of leasing agreement, the Government shall, at its own risk and expense, have the equipment packed for shipment in accordance with the Contractor's specifications and shall return the equipment to the Contractor at the Contractor's facility nearest to the Government location, in the same condition as when delivered, ordinary wear and tear excepted.

Upon request by the Government and at the Government's expense, the Contractor shall assist in the deinstallation and packing of equipment so terminated or discontinued. Such services, if required, are outside the scope of the contract.

## **OPTION 2**

To the extent an offeror wishes to propose alternative lease terms and conditions that provide for lower discounts/prices based on the Government's stated intent to fulfill the projected term of a lease including option years, while at the same time including separate charges for early end of the lease, the following terms apply. These terms address the timing and extent of the Government's financial obligation including any potential charges for early end of the lease.

### **1. Leasing Price List Notice**

"The ordering agency is responsible for the obligation of funds consistent with applicable law. Agencies are advised to review the lease terms and conditions prior to ordering and obligating funding for a lease."

### **2. Statement of Government Intent**

a. The Government and the contractor understand that a delivery issued pursuant to this SIN is a lease arrangement. In that regard, the Government, as lessee, intends to fulfill that agreement and is not entering into such agreement for the purpose of acquiring the use of the equipment for a period of time shorter than the term of the lease. The Government upon issuance of any delivery order pursuant to this SIN contemplates the use of the equipment for the term of the lease specified in such delivery order (the "Lease Term"). Each lease hereunder shall be initiated by a delivery order which shall, either through a statement of work or other attachment specify the equipment being leased, and the terms of the transaction as required other sections of the SIN.

- b. Each Government ordering office placing a delivery order under the terms of this SIN intends to exercise each renewal option and to extend the lease until completion of the Lease Term so long as the needs of the Government for the equipment or functionally similar equipment continues to exist and funds are appropriated.

### 3. Lease Term

- a. Any lease is executed by the Government on the basis that the known requirement for such equipment exceeds the initial base period of the delivery order which is typically 12 months or for the remainder of the fiscal year. Pursuant to FAR 32.703-3(b), delivery orders with options to renew that are funded by annual (fiscal year) appropriations may provide for initial base periods and option periods that cross fiscal years as long as the initial base period or each option period does not exceed a 12 month period. Defense agencies must also consider DOD FAR supplement (DAR) 2323.703-3(b) in determining whether to use cross fiscal year funding. This cross fiscal year authority does not apply to multi-year leases.

Where an ordering agency's specific appropriation authority provides for funds in excess of a fiscal year period, the ordering office may place a delivery order for a period up to the expiration of the Lease Term to the expiration of the period of availability of the multiple-year appropriation, or the expiration of the schedule contract whichever is earlier, notwithstanding any intervening fiscal years. The total Lease Term will be specified in each delivery order, including any relevant renewal options of the Government. All delivery orders, whether for the initial base period or renewal period, shall remain in effect through September 30 of the fiscal year (unless extended by statute), through any earlier expiration date specified in the delivery order, or until the Government exercises its rights hereunder to acquire title to the equipment license prior to such expiration date. Renewal delivery orders shall not be issued for less than all of the equipment and /or software set forth in the original delivery order. Delivery orders under this SIN shall not be deemed to obligate succeeding fiscal year funds.

- b. The Government at its discretion may exercise each option to extend the term of the lease through the lease term. Any extension will be for all, but not less than all, of the equipment, at lease charges set forth in the initial delivery order. The Government shall provide the lessor with written notice of exercise of each renewal option as soon as practicable, but in no event later than (10) business days after the Government receives notice of availability of fiscal year appropriations from the appropriate legislative or other elected authority of the Government.
  - 1) Rental or Step Leases may be cancelled, or not renewed, at the end of each fiscal year at no cost to the Government. For all other leases, the Government may cancel or not renew such leases under these SINS at no cost, pursuant to a Termination for non-Appropriation as defined herein. In any other event, the ordering agency contracting officer may either terminate the relevant delivery order for default or termination for convenience with FAR Clause 52.212-4 paragraphs (l) and (m).
  - 2) The termination for convenience at the end of a fiscal year allows for separate charges for the early end of the lease. In the event of termination for the convenience of the Government, the Government will not be liable for any amount beyond the order's cancellation ceiling. The separate charges under the termination for convenience clause must reasonably represent the value of the work actually performed at the termination of the lease based on the shortened term.

### 4. Lease Termination

The Government acknowledges and agrees that it has specifically elected the Lease Term of the relevant delivery order. The lessor (and assignee, if any) relied on the Government's representation of its intent to fulfill the full Lease Term in to determine the monthly lease payments calculated herein.

- a. **Termination for Convenience of the Government**—Leases entered into under this schedule may not be terminated except by the ordering agency's contracting office responsible for the

delivery order in accordance with Clause 52.212-4, Contract Terms and Conditions-Commercial Items, paragraph (l), Termination for convenience of the Government. The costs charged to the Government as the result of any Termination for Convenience of the Government must be reasonable and may not exceed the amount specified as available for contract performance, plus the cancellation ceiling.

- b. **Termination for Non-Appropriation**—The ordering agency reasonably believes that the bona fide need will exist for the entire Lease Term and corresponding funds in an amount sufficient to make all payment for the lease Term will be available to the ordering agency. Therefore, it is unlikely that leases entered into under the SIN will terminate prior to the full Lease Term. Nevertheless, the ordering agency's contracting officer may cancel or not renew leases at the end of any initial base period or option period under this paragraph if (a) it no longer has a bona fide need the equipment or functionally similar equipment; or (b) there is a continuing need, but adequate funds have not been made available to the ordering agency in an amount sufficient to continue to make the lease payments. If this occurs, the Government will promptly notify the lessor, and the equipment lease will be cancelled at the end of the last fiscal year for which funds were appropriated. Substantiation to support a cancellation for non-appropriation shall be provided to the lessor upon request.
- c. **Termination/Cancellation Charges**—At the initiation of the lease, termination ceilings will be established for each year of the lease term. The cancellation ceiling is a limit on the amount that a contractor may claim from the Government on the termination for convenience of a lease. No claim will be accepted for future costs: supplies, maintenance, usage charges or interest expense beyond the date of cancellation. In accordance with the bona fide needs rule, all termination charges must reasonably represent the value the Government received for the work performed at cancellation based upon the shorter lease term. No cancellation cost will be associated with the expiration of the lease term.
- d. **Termination At No Cost**—Rental or step leases do not include any termination charges for early end of the lease. For all other leases, at any time, lessors may offer no cost cancellation at the end of each fiscal year.

## 5. Assignment of Lease

The agency ordering contracting officer may approve the assignment of claim for a lease in accordance with FAR 32.304-5. Contractors cannot prohibit or otherwise limit the Government's ability to setoff lease payments under any lease or assignment of a lease.

## 6. Other Lease Conditions

- a. **Warranty**—The lessor will be responsible for fulfilling warranty responsibility equal to or better than that provided for new equipment as described in the schedule contract for the equipment.
- b. **Risk of Loss or Damage**—The lessor shall be responsible for the risk of loss or damage to the equipment, unless such loss or damage was due to the fault or negligence of the Government. At the lessor's option, the lessor shall repair or replace the equipment.
- c. **Government Rights under Lease**—The Government does NOT waive and performance requirements, warranty rights nor other contract or statutory rights, such the right to set off payments against other Government debt, as a part of the lease. The Government's acceptance of an assignment of a lease, does not waive any of the Government contract.

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**TERMS AND CONDITIONS APPLICABLE TO MAINTENANCE, REPAIR  
SERVICE AND REPAIR PARTS/SPARE PARTS FOR GOVERNMENT-  
OWNED GENERAL PURPOSE COMMERCIAL INFORMATION  
TECHNOLOGY EQUIPMENT (AFTER EXPIRATION OF  
GUARANTEE/WARRANTY PROVISIONS AND/OR WHEN REQUIRED  
SERVICE IS NOT COVERED BY GUARANTEE/WARRANTY  
PROVISIONS) AND FOR LEASED EQUIPMENT  
(SPECIAL ITEM NUMBER 132-12)**

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## **Northrop Grumman AltaScan Maintenance and Support**

### **1. Service Areas**

- a. The maintenance and repair service rates listed herein are applicable to any Government location within a 75 mile radius (except as specified in the attached List of Northrop Grumman IT Commercial Information Services Sites of the Contractor's service points). If any additional charge is to apply because of the greater distance from the Contractor's service locations, the mileage rate or other distance factor shall be stated in paragraph 8.d of this Special Item Number 132-12.
- b. When repair services cannot be performed at the Government installation site, the repair services will be performed at the Contractor's site to be determined on a task order by task order basis.

### **2. Maintenance Order**

- a. Agencies may use written orders, EDI orders, credit card orders, or BPAs, for ordering maintenance under this contract. The Contractor shall confirm orders within fifteen (15) calendar days from the date of receipt, except that confirmation of orders shall be considered automatic for renewals for maintenance (Special Item Number 132-12). Automatic acceptance of order renewals for maintenance service shall apply for machines which may have been discontinued from use for temporary periods of time not longer than 120 calendar days. If the order is not confirmed by the Contractor as described by this paragraph, the order shall be considered to be confirmed by the Contractor.
- b. The Contractor shall honor orders for maintenance for the duration of the contract period or a lesser period of time, for the equipment shown in the pricelist. Maintenance service shall commence on a mutually agreed upon date, which will be written into the maintenance order. Maintenance orders shall not be made effective before the expiration of any applicable maintenance and parts guarantee/warranty period associated with the purchase of equipment. Orders for maintenance service shall not extend beyond the end of the contract period.
- c. Maintenance may be discontinued by the Government on thirty (30) calendar days written notice, or shorter notice when agreed to by the Contractor; such notice to become effective thirty (30) calendar days from the date on the notification. However, the Government may extend the original discontinuance date upon written notice to the Contractor, provided that such notice is furnished at least ten (10) calendar days prior to the original discontinuance date.
- d. **Annual Funding.** When annually appropriated funds are cited on a maintenance order, the period of maintenance shall automatically expire on September 30th of the contract period, or at the end of the contract period, whichever occurs first. Renewal of a maintenance order citing the new appropriation shall be required, if maintenance is to continue during any remainder of the contract period.
- e. **Cross-year Funding within Contract Period.** Where an ordering office's specific appropriation authority provides for funds in excess of a 12-month, fiscal year period, the ordering office may

place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.

- f. Ordering offices should notify the Contractor in writing thirty (30) calendar days prior to the expiration of maintenance service, if maintenance is to be terminated at that time. Orders for continued maintenance will be required if maintenance is to be continued during the subsequent period.

### **3. Repair Service and Repair Parts/Spare Parts Orders**

- a. Agencies may use written orders, EDI orders, credit card orders, blanket purchase agreements (BPAs), or small order procedures for ordering repair service and/or repair parts/spare parts under this contract. Orders for repair service shall not extend beyond the end of the contract period.
- b. When repair service is ordered, only one chargeable repairman shall be dispatched to perform repair service, unless the ordering office agrees, in advance, that additional repair personnel are required to effect repairs.

### **4. Loss or Damage**

When the Contractor removes equipment to his establishment for repairs, the Contractor shall be responsible for any damage or loss, from the time the equipment is removed from the Government installation, until the equipment is returned to such installation.

### **5. Scope**

- a. The Contractor shall provide maintenance for all equipment listed herein, as requested by the Government agency during the contract term. Repair service and repair parts/spare parts shall apply exclusively to the equipment types/models within the scope of this Information Technology Schedule.
- b. Equipment placed under maintenance service shall be in good operating condition.
  - 1) In order to determine that the equipment is in good operating condition, the equipment shall be subject to inspection by the Contractor, without charge to the Government.
  - 2) Costs of any repairs performed for the purpose of placing the equipment in good operating condition shall be borne by the Contractor, if the equipment was under the Contractor's guarantee/warranty or maintenance responsibility prior to the effective date of the maintenance order.
  - 3) If the equipment was not under the Contractor's responsibility, the costs necessary to place the equipment in proper operating condition are to be borne by the Government, in accordance with the provisions of Special Item Number 132-12 (or outside the scope of this contract).

### **6. Responsibilities of the Government**

- a. Government personnel shall not perform maintenance or attempt repairs to equipment while such equipment is under the purview of a maintenance order, unless agreed to by the Contractor.
- b. Subject to security regulations, the Government shall permit access to the equipment which is to be maintained or repaired.

### **7. Responsibilities of the Contractor**

For equipment not covered by a maintenance contract or warranty, the Contractor's repair service personnel shall complete repairs as soon as possible after notification by the Government that service is required. Within the service areas, this repair service should normally be done within 4 hours after notification.

## 8. Maintenance Rate Provisions

- a. The Contractor shall bear all costs of maintenance, including labor, parts, and such other expenses as are necessary to keep the equipment in good operating condition, provided that the required repairs are not occasioned by fault or negligence of the Government.
- b. Regular Hours  
The basic monthly rate for each make and model of equipment shall entitle the Government to maintenance service during a mutually agreed upon nine (9) hour principal period of maintenance, Monday through Friday, exclusive of holidays observed at the Government location.
- c. After Hours  
Should the Government require that maintenance be performed outside of Regular Hours, charges for such maintenance, if any, will be specified in the pricelist. Periods of less than one hour will be prorated to the nearest quarter hour.
- d. Travel and Transportation  
If any charge is to apply, over and above the regular maintenance rates, because of the distance between the Government location and the Contractor's service area, the charge will be:  
Travel time, for those Government locations outside the service areas identified in paragraph 1, shall be billable at Repair Service rates.
- e. Quantity Discounts  
Quantity discounts from listed maintenance service rates for multiple equipment owned and/or leased by a Government agency at a single location will be determined on a task order by task order basis.

## 9. Repair Service Rate Provisions

- a. **Charges** — Charges for repair service will include the labor charge, computed at the rates set forth below, for the time during which repairmen are actually engaged in work, and, when applicable, the charge for portal to portal travel or transportation.
- b. **Multiple Machines** — When repairs are ordered by a Government agency on two or more machines located in one or more buildings within walking distance of each other, the charges will be computed from the time the repairman commences work on the first machine, until the work is completed on the last machine. The time required to go from one machine to another, or from one building to another, will be considered actual work performance, and chargeable to the Government, provided the time consumed in going between machines (or buildings) is reasonable.
- c. **Travel or Transportation**

### At the Contractor's Shop

- 1) When equipment is returned to the Contractor's shop for adjustments or repairs which are not covered by the guarantee/warranty provision, the cost of transportation, packing, etc., from the Government location to the Contractor's plant, and return to the Government location, shall be borne by the Government.
- 2) The Government should not return defective equipment to the Contractor for adjustments and repairs or replacement without his prior consultation and instruction.

### At the Government Location (Within Established Service Areas)

- 1) When equipment is repaired at the Government location, and repair service rates are established for service areas or zones, the listed rates are applicable to any Government location within such service areas or zones. No extra charge, time, or expense will be

allowed for travel or transportation of repairmen or machines to or from the Government office; such overhead is included in the repair service rates listed.

**At the Government Location (Outside Established Service Areas)**

- 1) The repair service rates listed for subparagraph (2) above apply, except that a travel charge of 36 and ½ cents per mile or the current JTR approved rate, whichever is higher, will apply to the round-trip distance between the geographic limits of the applicable service area and the Government location. Such charge will apply as an additional charge, but it will be limited to one round trip for each request that is made by the ordering activity for repair service, regardless of whether repairs are performed at the Government location or at the Contractor's shop.
- 2) When the overall travel charge computed at the above mileage rate is unreasonable (considering the time required for travel, actual and necessary transportation costs, and the allowable Government per diem rate for each night the repairman is required to remain overnight at the Government location), the Government shall have the option of reimbursing the Contractor for actual costs, provided that the actual costs are reasonable and allowable. The Contractor shall furnish the Government with a report of travel performed and related expenses incurred. The report shall include departure and arrival dates, times, and the applicable mode of travel.

d. **Labor Rates**

**Regular Hours**—The Regular Hours repair service rates listed herein shall entitle the Government to repair service during the period 8:00 a.m. to 5:00 p.m., Monday through Friday, exclusive of holidays observed at the Government location. There shall be no additional charge for repair service requested during Regular Hours, but performed outside the Regular Hours defined above, at the convenience of the Contractor.

**After Hours**—When the Government requires that repair service be performed outside the Regular Hours defined above, except Sundays and Holidays observed at the Government location, the After Hours repair service rates listed herein shall apply. The Regular Hours rates defined above shall apply when repair service is requested during Regular Hours, but performed After Hours at the convenience of the Contractor.

**Sundays and Holidays**—When the Government requires repair service be performed on Sundays and Holidays observed at the Government location, the Sundays and Holidays repair service rates listed herein shall apply. When repair service is requested to be performed during Regular Hours and/or After Hours, but is performed at the convenience of the Contractor on Sundays or Holidays observed at the Government location, the Regular Hours and/or After Hours repair service rates, as applicable, shall apply.

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**TERMS AND CONDITIONS APPLICABLE TO PERPETUAL  
SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) AND  
MAINTENANCE (SPECIAL ITEM NUMBER 132-34) OF GENERAL  
PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
SOFTWARE**

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**Northrop Grumman e.POWER© Products, Maintenance and Support**

**1. Inspection/Acceptance**

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any software that has been tendered for acceptance. The Government may require repair or replacement of nonconforming software at no increase in contract price. The Government must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

"Defect" means a reproducible or recurring failure of the software to perform the functions described in its Specifications.

"Reasonable time" is defined to be 30 days.

**2. Guarantee/Warranty**

- a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.

Northrop Grumman warrants that, during the thirty (30) days immediately following delivery of the Software to Licensee: (i) performance of the Software will not deviate materially from the Specifications; and (ii) any date sensitive software components (i.e., software components the functionality of which Includes 1 each of processing, providing and/or receiving date data) of the Software will be year 2000 compliant (i.e., will, when used in accordance with associated documentation be capable of correctly processing, providing and/or receiving date data from, into, within or between the twentieth and twenty-first centuries). If the Software does not perform as warranted during the warranty period, Northrop Grumman's sole obligation and Licensee's exclusive remedy will be for Northrop Grumman to correct or modify the Software to make it perform as warranted. THE FOREGOING WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND ANY IMPLIED WARRANTIES ARISING FROM STATUTE, COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE. NORTHROP GRUMMAN is not responsible for any claimed breaches of the foregoing warranty caused by the combination, operation or use of the Software with any third-party equipment or software or other items NORTHROP GRUMMAN did not supply (including, without limitation, any Licensee provided equipment and software), or Licensee's failure to use any new or corrected versions of the Software made available by Northrop Grumman. Northrop Grumman does not warrant that the operation of the Software will be uninterrupted or error-free.

- b. Not applicable.
- c. **Limitation of Liability.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

### 3. Technical Services

The Contractor, without additional charge to the Government, shall provide a hot line technical support number, (800) 966-9882, for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 0800 to 1700 EST.

### 4. Software Maintenance

- a. Software maintenance service shall include the following:

Northrop Grumman will provide the Software Support Services described below with respect to the unmodified, baseline Software as originally delivered by NORTHROP GRUMMAN and as updated by Northrop Grumman Upgrades (as defined below) provided under this Agreement (the "Baseline Software"). Unless otherwise specified, Northrop Grumman will provide Baseline Support Services only with respect to the two (2) most current Releases of the Baseline Software. Performance of the Baseline Support Services is expressly conditioned upon (i) timely payment of all amounts due for all preceding Terms and the then current Term, and (ii) Client's incorporating each Upgrade into the Software within one hundred eighty (180) days after receiving the Upgrade from Northrop Grumman. The Baseline Support Services are as follows:

Northrop Grumman will correct any material deviation of the Baseline Software from its technical documentation (an "Error"). If Client comes to believe that the Baseline Software contains an Error, Client will inform Northrop Grumman in writing, in accordance with Northrop Grumman reporting procedures, describing the alleged Error in sufficient detail to allow Northrop Grumman to recreate it. Northrop Grumman will respond by telephone after receiving the request, and will provide assistance to Client with respect to the Error. Northrop Grumman will correct any Error in the Baseline Software by either (at Northrop Grumman's sole election) providing corrected program code to Client or by correcting the Error in the next subsequent Upgrade to the Baseline Software. If Northrop Grumman determines that a reported problem is attributable to a cause other than a material deviation of the Baseline Software from its technical documentation, then Client will pay for Northrop Grumman's work on a time-and-materials basis as provided..

Northrop Grumman will provide toll-free telephone support for the Baseline Software to Client's Primary Contact and Alternate Contact during the Principal Period of Maintenance. Telephone support will be provided by Northrop Grumman's technical support personnel located at Northrop Grumman's Support Center. Client must provide a current Customer Service Identification Number (CSI#) when calling for technical assistance. The toll-free telephone support is only for Errors in the Baseline Software; it is not a help desk function. Help desk service is available separately on a time and materials basis.

Northrop Grumman will provide, at no charge to Client, any Upgrades to the Software that Northrop Grumman develops and makes generally available at no charge to its other licensees. "Upgrades" are new Versions and Releases of the Software. A new "Version" is a major enhancement to, or next generation of, the Software that adds substantial new features or other significant changes. A new "Release" means a software upgrade that adds new features and corrects Errors.

Northrop Grumman will provide and update technical documentation, release notes, and user manuals for the current Release of the Baseline Software, as available.

Northrop Grumman will inform Client of free upgrades that are made available to any third party software products that Client obtained from Northrop Grumman. Client and Northrop Grumman will jointly determine whether implementation of upgrade is necessary. Northrop Grumman will provide Client with installation instructions for any upgrade that Client and Northrop Grumman mutually determine should be implemented. Client acknowledges Baseline Support Services do not include any support of, upgrades to or other services related to any third party products.

**Software Maintenance does not include the following Out-of-Scope Software Support Services.** Out-of-Scope Software Support Services include, without limitation:

- i. Identification and correction of problems other than Errors in the Baseline Version of the Software. This Includes 1 each of but is not limited to (a) installation, integration or testing of Upgrades; (b) support necessary due to changes in Client's environment; (c) data communications problem solving; (d) developing, supporting or maintaining custom software or application programs (custom systems development, if any, will be governed by a separate agreement between Northrop Grumman and Client); (e) interface problems or any assistance with respect to third party software which is not part of the Baseline Version of the Software; (f) integrating Client specific functionality into Upgrades to the Baseline Version of the Software; (g) support or problems arising with or related to Client's legacy systems.
  - ii. On-site support including support for day-to-day operations and training Client personnel in the use of the Software.
  - iii. Data entry and conversion including (a) assistance or guidance in documenting conversion procedures; (b) performing media or data conversion or conversion cleanup; (c) data entry of Client data, text or software.
  - iv. Support or maintenance generally attributable to network, system or database administration. This may include but not be limited to (a) backup or restoration of Client data; (b) database tuning required by production loads; (c) network and infrastructure related issues that negatively affect response times and that do not appear until significant production activity occurs on the system; (d) any problems arising with or related to Client's mainframe computer, underlying operating system or wide area network communications system.
- b. Invoices for maintenance service shall be submitted by the contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

**5. Periods of Term License (132-32) and Maintenance (132-34)**

Not applicable.

**6. Conversion from Term to Perpetual License**

Not applicable.

**7. Term License Cessation**

Not applicable.

**8. Utilization Limitations (132-33 and 132-34)**

Software acquisition is limited to commercial computer software defined in FAR Part 2.101.

When acquired by the Government, commercial computer software and related documentation shall be subject to the following:

- i. Title to and ownership of the software and documentation shall remain with the contractor, unless otherwise specified.
- ii. Software licenses are by site and by agency. An agency is defined as a cabinet level or independent agency. The software may be used by any subdivision of the agency (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one agency's site. This would allow other agencies access to one agency's data base. For Government public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and

present data. The user agency will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user agency's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the User Agency.

- iii. Except as is provided in paragraph 8(ii) above, the Government shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime contractors, subcontractors and agents of the government who have the Government's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the Government to use software, documentation, or information therein, which the Government may already have or obtains without restrictions.
- iv. The Government shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of disaster recovery, the Government has the right to transfer the software to another site if the Government site for which it is acquired is deemed to be unsafe for Government personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.
- v. "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.
- vi. FAR clauses 52.227-14 RIGHTS IN DATA--GENERAL (JUN 1987) and 52.227-19 COMMERCIAL COMPUTER SOFTWARE--RESTRICTED RIGHTS (JUN 1987) are incorporated by reference as part of this pricelist.

## **9. Software Conversions (132-33)**

Full monetary credit will be allowed to the Government when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under Perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version.

## **10. Descriptions and Equipment Compatibility**

### **e.POWER© WorkManager**

e.POWER WorkManger is a platform for building and delivering business process solutions and includes 1 each of the following:

#### **WorkManager Builder**

- Builds production workflow processes for managing and automating the workplace
- Visual Workflow Map Builder supporting real-time changes with Route Disconnect, Curved Lines, and Print Preview
- Graphical, spreadsheet, and work load monitoring tools
- Visual Decision Builder: Automate decisions without writing code or SQL
- Routing Types: Route back/forward (Smart routing), parallel, copy, FYI

- Distribution Types: Push, Pull, Managed and Custom
- Work Prioritization
- Task Deadlines and E-mail Notifications
- Process Import/Export (XML-Based, WfMC Interface I Compliant)
- Full Compatibility with e.POWER 2007 (Web-based Process Management)

### **WorkManager Process Service**

- Automated decision and rules processing
- Load Balanced work distribution
- Prioritized inactivity notification and Task Deadlines
- Rules-based execution of SQL stored procedures
- E-mail Notification Service: SMTP and Microsoft Exchange
- Multi-Threaded Service for optimum performance
- Support for Multiple Process Services
- Automatic Failover Support

### **WorkManager Agent**

- N-tier Architecture
- Agent OCX provides Worklist control and available options
- Worklist items: In basket, Pending basket, Distribution basket, Queue basket, Copy basket
- User routing of originals, copies, or FYI items
- Routing of folders, documents, pages, and other objects
- Advanced Ad hoc routing capabilities
  - "Routing slip" processing
  - Seamless integration with procedural workflow
  - Storage and use of distribution lists
  - Display history and current status information for active assignments
  - Recall or extend "routing slip" as needed
  - E-mail notifications support
  - Due date support (fixed or floating)

### **WorkManager Intelligent Agents**

- Mechanism for creating automated, unattended steps (or tasks) within a workflow process
- Facility for integration into external or legacy systems
- Real-time monitoring and notifications of Intelligent Agent processing and errors
- Microsoft-Windows Service

### **Application Development**

- Using the WorkManager Development Toolkit, organizations can create custom workflow applications for both native Microsoft Windows and web environments.

### **Application Integration**

- Integrated with other e.POWER products:
  - Workflow Activator
  - Express
  - WorkPlace

### **Sample Applications**

- Case Report Forms for Pharmaceuticals
- Contracts and Claims Processing
- Correspondence Management
- Accounts Payable/Receivable
- Invoice Management

- Engineering Change Management
- Electronic Official Personnel File (eOPF)

### **Desktop Requirements (Recommended)**

- Pentium IV 3.0 GHz
- 1GB RAM
- Microsoft Windows XP SP2, Vista

### **Server Requirements**

- Web Server
  - Pentium IV 3.0 GHz
  - 1.5GB RAM
  - Microsoft Windows 2003 Server SP1,SP2
- Middle Tier Server
  - Pentium IV 3.0 GHz
  - 1.5GB RAM
  - Microsoft Windows 2000 SP4
  - Microsoft Windows 2003 SP1,SP2
  - Windows 2003 64-bit Edition SP2
- Process Server
  - Pentium IV 3.0 GHz
  - 1.5GB RAM
  - Microsoft Windows 2000 SP4
  - Microsoft Windows 2003 Server SP1,SP2
  - Windows 2003 64-bit Edition SP2
- Databases Supported
  - Oracle 10g Release 2
  - Microsoft SQL Server 2000 SP3
  - Microsoft SQL Server 2005
- Web Component Toolkit
  - Microsoft IIS 5.0, 6.0

### **Documentation**

- WorkManager Users Guide
- WorkManager Admin Guide
- e.POWER Installation Guide

### **e.POWER© WorkPlace Manager**

#### **WorkPlace Manager**

- Manage the repository of organizational data for e.POWER products
- Administer and secure users, groups, departments, and functions
- Import users from a LDAP repository
- Configure system-wide settings
- Configure and search system activity being recorded

#### **WorkPlace Server**

- Provides licensing and user authentication capabilities
- Controls the repository of organizational data

#### **Application Integration**

- Integrated with other e.POWER products:
  - Workflow Activator
  - Express

- WorkManager

### **Desktop Requirements**

- Pentium IV 3.0 GHz
- Microsoft Windows XP SP2, Vista

### **Server Requirements**

- Databases Supported:
  - Oracle 10g Release 2
  - Microsoft SQL Server 2000 SP3
  - Microsoft SQL Server 2005
- E.POWER 6.5
  - Middle-tier Server

### **Documentation**

- WorkPlace Users Guide
- e.POWER Installation Guide

### **e.POWER© WorkFlow Activator for Hummingbird Document and Records Management**

e.POWER WorkFlow Activator for Hummingbird is a complete DISA 5015.2 Certified, out of the box solution, that is fully integrated with Hummingbird's Document and Records Management. e.POWER WorkFlow Activator for Hummingbird includes 1 each of:

#### **Activator Client**

- Customizable: Fields, Forms, Ad hoc routing
- Dynamically add and remove objects to workitems
- Easy navigation for switching between processes
- Support for Object hierarchy (objects within objects)
- Support for Object Notes and Threaded Discussions
- Object and Note Security for users and groups
- Capability to define default security for newly created objects, thereby securing it from unauthorized access
- Support for Object Locking
- Form Support - Custom HTML
- Custom (required) Forms supported at Workflow Tasks
- Support for repeating data fields, linked lookup fields, and address book
- Field level security for Forms, Search Results, Worklist, and History
- Support for shared queries
- E-mail notifications to auto open an object via the web
- Navigation web page and toolbar to common workflow functions – ideal for users using email notifications
- Support for Anonymous & Guest users
- Auto-Login and Opt-In support
- Windows Authentication support during logon
- Roaming User Profile
- Extensive auditing (workitems, objects, administration tasks)
- Dynamic creation and tracking of Ad hoc workitems within complex procedural workflow processes
- Serial, parallel, collaboration and action tracking assignments
- Access to current, pending and completed assignments
- Notification of assignments, assignment completion and route completion via E-mail
- Search on workflow object attributes and Date Range searching

- Sorting options for workitems and objects
- Support for Filtered Drop-down list on object elements
- Support for Route Object on Creation and Route Object on Demand
- Delivery of web skins
- Support for e.POWER Intelligent Agents
- Section 508 Compliant

### **Application Builder**

- Builds sophisticated applications for managing information without programming
- Defines object types, indexing fields, forms, and Repository creation
- Customizes data entry and retrieval forms for a professional look and feel
- Secure access to applications, data, and system functionality

### **Application Integration**

- Support for Extensibility and Customization (Custom Forms, Scripting, XML Resource File, Cascading Style Sheets)
- Integrated with other e.POWER products:
  - WorkManager
  - Application Builder
  - WorkPlace
- Integrated with Hummingbird

### **Desktop Requirements (Recommended)**

- Pentium IV 3.0 GHz
- 1 GB RAM
- Microsoft Windows XP SP2, Vista
- Microsoft Outlook/Office XP, 2003 SP2
- Microsoft IE 7.0, 6.0 SP2
- Hummingbird 6.0 or 5.1.0.5

### **Server Requirements**

- Databases Supported
  - Oracle 10g Release 2
  - Microsoft SQL Server 2000 SP3
  - Microsoft SQL Server 2005
- e.POWER 6.5
  - WorkManager Process
  - Middle-tier Server
- Microsoft IIS 5.0, 6.0
- Hummingbird 6.0 or 5.1.0.5

### **Documentation**

- Workflow Activator Guide
- Application Builder Guide
- WorkManager Admin Guide
- Workplace Manager Guide
- Customizing and Extending the Functionality
- e.POWER Installation Guide

### **e.POWER© WorkFlow Activator**

e.POWER WorkFlow Activator is a complete out of the box solution, with rapid deployment of business process management solutions. It offers support for Web, Desktop, and Outlook/Office. XML resource file available to customize messages and document management using the e.POWER repository.

## Activator Client

- Customizable: Fields, Forms, Ad hoc routing
- Dynamically add and remove objects to workitems
- Easy navigation for switching between processes
- Support for Object hierarchy (objects within objects)
- Support for Object Notes and Threaded Discussions
- Object and Note Security for users and groups
- Capability to define default security for newly created objects, thereby securing it from unauthorized access
- Support for Object Locking and versioning
- Form Support - Custom HTML
- Custom (required) Forms supported at Workflow Tasks
- Support for repeating data fields, linked lookup fields, and address book
- Field level security for Forms, Search Results, Worklist, and History
- Ability to view documents using native application or Activator viewer
- Support for document annotations with security assigned at the version level
- Bulk upload, bulk import, and interactive scanning to facilitate document input
- Insert documents directly into workflow from Microsoft Word, Excel, PowerPoint, or Project
- Support for shared queries
- E-mail notifications to auto open an object via the web
- Navigation web page and toolbar to common workflow functions – ideal for users using email notifications
- Support for Anonymous & Guest users
- Auto-Login and Opt-In support
- Windows Authentication support during logon
- Roaming User Profile
- Extensive auditing (workitems, objects, administration tasks)
- Dynamic creation and tracking of Ad hoc workitems within complex procedural workflow processes
- Serial, parallel, collaboration and action tracking assignments
- Access to current, pending and completed assignments
- Notification of assignments, assignment completion and route completion
- via E-mail
- Search on workflow object attributes and Date Range searching
- Sorting options for workitems and objects
- Support for Filtered Drop-down list on object elements
- Support for Route Object on Creation and Route Object on Demand
- Delivery of web skins
- Support for e.POWER Intelligent Agents
- Section 508 Compliant

## Application Builder

- Builds sophisticated applications for managing information without programming
- Defines object types, indexing fields, forms, and Repository creation
- Customizes data entry and retrieval forms for a professional look and feel
- Secure access to applications, data, and system functionality

## Application Integration

- Support for Extensibility and Customization (Custom Forms, Scripting, XML Resource File, Cascading Style Sheets)
- Integrated with other e.POWER products:
  - WorkManager
  - Application Builder

- Workplace

### **Desktop Requirements (Recommended)**

- Pentium IV 3.0 GHz
- 1GB RAM
- Microsoft Windows XP SP2, Vista
- Microsoft Outlook/Office XP, 2003 SP2
- Microsoft IE 7.0, 6.0 SP2
- Optional Components
  - Spicer Image a.X 8.0
  - Pegasus TwainPRO 4.0

### **Server Requirements**

- Databases Supported
  - Oracle 10g Release 2
  - Microsoft SQL Server 2000 SP3
  - Microsoft SQL Server 2005
- e.POWER 6.5
  - WorkManager Process
  - Middle-tier Server
- Microsoft IIS 5.0, 6.0

### **Documentation**

- Workflow Activator Guide
- Application Builder Guide
- WorkManager Admin Guide
- Workplace Manager Guide
- Customizing and Extending the Functionality
- e.POWER Installation Guide

### **e.POWER® Express**

#### **Express Client**

- Scan, import, store, and retrieve documents and folders
- Search across multiple Enterprise Document Repositories
- Search on indexed fields, multivalued fields and annotations
- Use the query builder to create and save retrieval queries
- Participate in Production and Ad hoc workflow process (with WorkManager)
- Workflow support for Batch image processing
- Document Format Types:
  - Scanned pages, Imported files (Word, Excel, PDF, etc.)
  - Fax (through import), Soft scan (Print TIFF Image file)
  - COLD files
  - Data Records
  - Imagination Viewer: Support over 200 Windows document formats, image formats and annotations

#### **Application Builder**

- Builds sophisticated applications for managing information without programming
- Defines folder types, document types, indexing fields, bookmarks, and Repository creation
- Customizes data entry and retrieval forms for a professional look and feel
- Secure access to applications, data, and system functionality

## **Application Development**

- Post Scan Processing API: Useful for OCR/ICR, Bar Code, Deskew/Despeckle, etc.
- Extend application functionality using VBA compatible scripting and Express Compatible Add-in Modules (ECAMs)

## **Application Integration**

- Integrated with other e.POWER products:
  - WorkManager
  - WorkPlace

## **Sample Applications**

- Record Management
- Contract and Claim Processing
- Correspondence Management
- Invoice Management
- Land Records
- Clinical Report Forms (CRF)

## **Desktop Requirements**

- Pentium IV 3.0 GHz
- 1GB RAM
- Scanner support:
  - ISIS compatible for Office Documents
  - VIDAR for large-sized Documents
- Microsoft Windows XP SP2

## **Server Requirements**

- Databases Supported
  - Oracle 10g Release 2
  - Microsoft SQL Server 2000 SP3
  - Microsoft SQL Server 2005
- e.POWER 6.5
  - WorkManager Process Service
  - Middle-tier Server

## **Documentation**

- Express Users Guide
- Application Builder Guide
- WorkManager Admin Guide
- Workplace Manager Guide
- e.POWER Installation Guide

## **e.POWER© Excelerator**

### **Excelerator Client**

- Enables the dynamic creation and tracking of ad hoc workflow folders
- Serial, parallel, blind/open and action/information assignments
- Integrated address book for originators, correspondents and addresses
- Ability to build, save and reuse routing lists for assignments
- Dynamic specification of data displayed for folders and assignments
- Folders can include a variety of documents, including images, Microsoft Office formats
- E-mail messages can be added to folders or sent to other e-mail recipients
- Access to assignments and folders via Microsoft Outlook 2000

- Support for ad hoc workflow routing within complex procedural workflow processes
- Access to current, pending and completed assignments. Pending assignments can be completed prior to becoming current
- Supports distributed routing of folders between multiple locations
- Integrated support for e.POWER operation
- Notification of assignments, assignment completion and route completion via e-mail
- Secure access to applications, data, and system functionality
- Web Browser Interface for assignment processing
- Scan, import, store, and retrieve documents and folders
- Search on folder and assignment fields
- Use of an advanced query builder to create folder and assignment search lists
- Imagination Viewer: Support over 200 Windows document formats
- Annotations: Redlining, Highlighting, Post-It notes, Redaction (Black-out), White-out, Inline Text

### **Application Development**

- Post Scan Processing API: Useful for OCR/ICR, Bar Code, Deskew/Despeckle and full text indexing

### **Application Integration**

- Integrated with other e.POWER products
  - WorkManager: Production Workflow
  - Express: Rapid application development tool
  - WorkPlace: System Administration, Security
- Integrated with Microsoft Outlook 2000
- E-mail Integration (MAPI and VIM)
- Integrated with Hummingbird TEMPEST optical management system

### **Sample Applications**

- Correspondence Management
- Case Management
- Problem Tracking and Resolution

### **Desktop Requirements – Hardware**

- Pentium III 1 GHz (Pentium IV 2 GHz Recommended)
- View Stations: 256MB RAM (512MB Recommended)
- Scan Stations: 348MB RAM (512MB Recommended)
- **Scanner support**
  - ISIS compatible for Office Documents
  - VIDAR for large-sized Documents

### **Desktop Requirements – Software**

- Microsoft Windows NT 4.0 SP6a, 2000 SP3, XP SP1
- Web Browsers supported
  - Microsoft IE 6.0 SPI
  - Netscape Navigator 4.7.8

### **Server Requirements**

- Databases Supported
  - Oracle 9.2
  - Microsoft SQL Server 2000 SP3
- Optical sub-systems (optional)
  - Tempest
- Middle-tier Server
  - Microsoft Windows NT 4.0 SP6a, 2000 SP3

- Pentium III 1.2 GHz
- 1 GB RAM

## **Documentation**

- Excelerator Users Guide
- e.POWER Installation Guide

## **e.POWER© Software Developer Kit**

Allows for creation of custom workflow applications, extending the standard work flow capabilities, and interfacing with legacy systems or automating workflow processing.

### **Native Component Toolkit**

- Used to develop workflow applications for Native Microsoft Windows environments
- Works with all popular development languages (VB, Delphi, etc.)
- Contains various common dialogs for workflow functionality such as worklist display, offline routing, workitem information, etc.
- API to access e.POWER client functionality for creation of custom workflow applications
- API to develop custom Intelligent Agents to perform automated workflow operations and access legacy systems within a workflow environment
- API to develop or extend the standard workflow distribution mechanisms to meet specific application needs
- API to access and maintain user, group, or departmental information within the system
- API to access and maintain system audit activity data within the system

### **Web Component Toolkit**

- Used to develop custom HTML client workflow applications for use across a company intranet or the internet
- Contains HTML representations of all standard workflow user screens such as worklist display, offline and adhoc routing, work item information, etc.
- Suite of APIs to allow for customization of common HTML pages as necessary
- Extensive use of Cascading Style Sheets and templates to simplify maintenance and development

### **Included Samples and Source Code**

- Native Windows Workflow Client (VB and Delphi)
- HTML Workflow Client (VB)
- Custom Distribution Plug-in example (VB and Delphi)
- Microsoft Outlook Integration example
- Intelligent Agent example (VB and Delphi)

### **Development Requirements**

- Pentium IV 3.0 GHz
- 1GB RAM
- Microsoft Windows 2000 SP4, XP SP2
- Licensed e.POWER 6.5 Environment
  - WorkManager Process Service
  - Middle-tier Server
- Native Component Toolkit
  - VB 6 SP5
  - Delphi 7.0
  - NET 1.1 or 2.0
- Web Component Toolkit
  - Microsoft IIS 5.0, 6.0
  - Microsoft IE 7.0, 6.0, SP2

- VB 6 SP5
- Office Integration
  - Microsoft Office 2003 SP2

#### **Documentation**

- Complete online reference guide

#### **11. Right-to-Copy Pricing**

No discount pricing for right-to-copy licenses.

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**TERMS AND CONDITIONS APPLICABLE TO INFORMATION  
TECHNOLOGY (IT) PROFESSIONAL SERVICES  
(SPECIAL ITEM NUMBER 132-51)**

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**1. Scope**

- a. The prices, terms and conditions stated under Special Item Number 132-51—Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the Government location, as agreed to by the Contractor and the ordering activity.

**2. Performance Incentives I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements, under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the Contractor to specified targets. To the maximum extent practicable, ordering activity shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. Order**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks that extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. Performance of Services**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. Stop-Work Order (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
- (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. Inspection of Services**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS—COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS—COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. Responsibilities of the Contractor**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (DEC 2007) Rights in Data—General may apply.

## **8. Responsibilities of the Ordering Activity**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. Independent Contractor**

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. Organizational Conflicts of Interest**

### **a. Definitions**

*"Contractor"* means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

*"Contractor and its affiliates"* and *"Contractor or its affiliates"* refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An *"Organizational conflict of interest"* exists when the nature of the work to be performed under a proposed Government contract, without some restriction on activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activity may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. Invoices**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. Payments**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (Alternate I - OCT 2008) (Deviation I – FEB 2007), applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (Alternate I - OCT 2008) (Deviation I – FEB 2007) applies to labor-hour orders placed under this contract.

## **13. Resumes**

Resumes shall be provided to the Contracting Officer or the ordering activity upon request.

## **14. Incidental Support Costs**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. Approval of Subcontracts**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## 16. Northrop Grumman Labor Categories and Job Descriptions

Northrop Grumman has structured the GSA Information Technology Schedule labor categories to provide clients with the flexibility to acquire the specific skills, education, and experience levels that are appropriate for their tasks. Six categories are identified each with multiple levels which reflect increasing education and/or experience. The categories are:

- Management Staff
- Administrative Staff
- Analytical Staff
- Technical Staff
- Professional Staff
- Consultant Staff

Each labor category is presented in terms of a broad description, minimum education and general experience, and functional responsibilities. For labor rates, see the Northrop Grumman labor category rates beginning on page 54. Northrop Grumman product and maintenance offerings begin on page 64.

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an Architectural/Engineering nature and mapping services which are not connected nor incidental to the traditionally accepted Architectural/Engineering Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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## NORTHROP GRUMMAN LABOR CATEGORY QUALIFICATIONS

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<b>MANAGEMENT STAFF</b>	
<b>DESCRIPTION:</b>	Individuals requiring the training skills and experience of professional, technical or analytical staff plus extensive management/supervisory experience. Must have experience in technical or managerial experience in information resources management. Equivalent experience may be substituted for a degree.
<b>MINIMUM/ GENERAL EXPERIENCE:</b>	Must have a management background with demonstrated knowledge of a technical discipline.
<b>FUNCTIONAL RESPONSIBILITY:</b>	The Management staff typically is responsible for the technical contract management of programs and projects. Majority of contact with various management levels within operating unit, at other operating units and within the customer community concerning programs/projects, operational decisions, and contractual clarifications.

<b>Level</b>	<b>Order #</b>	<b>Minimum Education</b>	<b>Minimum Experience</b>
Level 1	NGC-2300	Bachelor's Degree	1 year
Level 2	NGC-2301	Bachelor's Degree	3 years
Level 3	NGC-2302	Bachelor's Degree	5 years
Level 4	NGC-2303	Bachelor's Degree	9 years
Level 5	NGC-2304	Bachelor's Degree	10 years
Level 6	NGC-2305	Master's Degree	12 years
Level 7	NGC-2306	Master's Degree	13 years
Level 8	NGC-2307	Master's Degree	15 years
Level 9	NGC-2308	Master's Degree	20 years

<b>ADMINISTRATIVE STAFF</b>	
<b>DESCRIPTION:</b>	Individuals requiring experience in general office administration using various software packages for word processing, graphic/artist presentations, publications/documentation and spreadsheets. May support either management or project staff. Equivalent experience may be substituted for a degree.
<b>MINIMUM/ GENERAL EXPERIENCE:</b>	Applies general knowledge of standards, concepts, practices, and techniques related to the administrative function(s) in order to accomplish assignments. Understanding of specific job requirements with requisite skills to perform assigned tasks with minimal supervision.
<b>FUNCTIONAL RESPONSIBILITY:</b>	May perform administrative duties related to word processing; travel; data management; project library; document control; document production; technical aide; data entry and computer support such as computer operations; computer technical support; and computer security.

<b>Level</b>	<b>Order #</b>	<b>Minimum Education</b>	<b>Minimum Experience</b>
Level 1	NGC-2000	High School Diploma	1 year
Level 2	NGC-2001	High School Diploma	2 years
Level 3	NGC-2002	High School Diploma	3 years
Level 4	NGC-2003	Associates Degree	4 years
Level 5	NGC-2004	Bachelor's Degree	5 years
Level 6	NGC-2005	Bachelor's Degree	6 years

<b>ANALYTICAL STAFF</b>	
<b>DESCRIPTION:</b>	Individuals requiring the training, analytical/programmatic skills and experience to operate within a high-tech environment. Experience in system analysis and implementation of system engineering; or electrical design, design assurance, software engineering, program design and implementation or testing of high tech products and systems. Equivalent experience may be substituted for a degree,
<b>MINIMUM/ GENERAL EXPERIENCE:</b>	The Analytical Staff must possess professional training or equivalent experience in one of the following types of disciplines: computer science; computer systems; decision support; computer security; electronic commerce; business process reengineering; business process analyses; information architecture planning and design; engineering; operations research; modeling and simulation; math; physics; quality assurance; systems analysis; business or management.
<b>FUNCTIONAL RESPONSIBILITY:</b>	The Analytical Staff provides specialized knowledge of system requirements and programming specifications. Designs solutions based on customer needs and technical considerations. Analyzes job tasks, organizational structure and user requirements to provide system-wide solutions. Applies analytical expertise to assist in defining, analyzing, validating and documenting complex operating environments, states of technology and current processes.

<b>Level</b>	<b>Order #</b>	<b>Minimum Education</b>	<b>Minimum Experience</b>
Level 1	NGC-2100	Bachelor's Degree	none
Level 2	NGC-2101	Bachelor's Degree	2 years
Level 3	NGC-2102	Bachelor's Degree	3 years
Level 4	NGC-2103	Bachelor's Degree	4 years
Level 5	NGC-2104	Bachelor's Degree	5 years
Level 6	NGC-2105	Bachelor's Degree	6 years
Level 7	NGC-2106	Bachelor's Degree	7 years
Level 8	NGC-2107	Bachelor's Degree	8 years
Level 9	NGC-2108	Bachelor's Degree	9 years
Level 10	NGC-2109	Bachelor's Degree	10 years
Level 11	NGC-2110	Bachelor's Degree	11 years
Level 12	NGC-2111	Bachelor's Degree	12 years
Level 13	NGC-2112	Bachelor's Degree	13 years
Level 14	NGC-2113	Bachelor's Degree	14 years
Level 15	NGC-2114	Bachelor's Degree	15 years

<b>TECHNICAL STAFF</b>	
<b>DESCRIPTION:</b>	Individuals requiring the training, analytical/programmatic skills and experience to operate within a high-tech environment. Experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design, computer software, system security, or LANs/WANs. Equivalent experience may be substituted for a degree.
<b>MINIMUM/ GENERAL EXPERIENCE:</b>	The technical staff must possess technical training or equivalent experience in one of the following types of disciplines: computer science; computer systems; decision support; computer security; electronic commerce; business process reengineering; business process analyses; information architecture planning and design; engineering; operations research; modeling and simulation; math; physics; quality assurance; systems analysis; business or management.
<b>FUNCTIONAL RESPONSIBILITY:</b>	The Technical Staff provides specialized knowledge of complex customer processes and requirements. Applies technical expertise to assist in defining, analyzing, validating, and documenting complex operating environments, states of technology and current engineering processes. Conducts complex technical investigations through advanced research techniques, analysis or development phases of engineering projects.

<b>Level</b>	<b>Order #</b>	<b>Minimum Education</b>	<b>Minimum Experience</b>
Level 1	NGC-2500	Associates Degree	3 years
Level 2	NGC-2501	High School Diploma	4 years
Level 3	NGC-2502	Bachelor's Degree	1 year
Level 4	NGC-2503	Bachelor's Degree	3 years
Level 5	NGC-2504	Bachelor's Degree	5 years
Level 6	NGC-2505	Bachelor's Degree	7 years
Level 7	NGC-2506	Bachelor's Degree	9 years
Level 8	NGC-2507	Bachelor's Degree	10 years

<b>PROFESSIONAL STAFF</b>	
<b>DESCRIPTION:</b>	Individuals requiring the training, skills and experience of Technical Staff, plus extensive breadth and depth of knowledge in one or more specific domains and normally operating in a management structure which provides sophisticated planning, scheduling, performance tracking, risk management and day-to-day program administration. Equivalent experience may be substituted for a degree.
<b>MINIMUM/ GENERAL EXPERIENCE:</b>	The Professional Staff is generally experienced in one or more specific domains and may have experience as a subject matter expert in a related military or commercial application. Must process training or equivalent experience in one of the following types of disciplines: computer science; computer systems; decision support; computer security; electronic commerce; business process reengineering; business process analyses; information architecture planning and design; engineering; operations research; modeling and simulation; math; physics; quality assurance; systems analysis; business or management.
<b>FUNCTIONAL RESPONSIBILITY:</b>	The Professional Staff must have been or be able to obtain a security clearance at the level of Secret or higher and/or be able to perform in an environment involving special security requirements, as tasks orders may dictate. Demonstrates a broad knowledge of the technical discipline and applies extensive expertise as a generalist. Applies and or develops advanced technologies, scientific principles, theories and concepts in related technical disciplines or in a specialty.

<b>Level</b>	<b>Order #</b>	<b>Minimum Education</b>	<b>Minimum Experience</b>
Level 1	NGC-2400	Bachelor's Degree	1 year
Level 2	NGC-2401	Bachelor's Degree	3 years
Level 3	NGC-2402	Bachelor's Degree	5 years
Level 4	NGC-2403	Bachelor's Degree	7 years
Level 5	NGC-2404	Bachelor's Degree	9 years
Level 6	NGC-2405	Bachelor's Degree	10 years
Level 7	NGC-2406	Master's Degree	12 years
Level 8	NGC-2407	Master's Degree	13 years
Level 9	NGC-2408	Master's Degree	15 years

<b>CONSULTANT STAFF</b>	
<b>DESCRIPTION:</b>	These subject matter experts in the respective concentrations of engineering, science, and finance apply sound analysis, business practices, and scientific expertise to solve a wide variety of customer problems. These may include conducting reengineering efforts of complex financial processes and systems; applying advanced scientific technologies in systems, experiments and demonstrations; and introducing into systems the application of leading edge technological developments. Equivalent experience may be substituted for a degree.
<b>MINIMUM/ GENERAL EXPERIENCE:</b>	Expert in the one of the following areas: business; business management; financial management; systems management; operations research; computer science; engineering; physics; math; behavioral science or related areas. May have published articles or books in field of expertise and/or made presentations at professional conferences.
<b>FUNCTIONAL RESPONSIBILITY:</b>	Assists in developing programs and implementing creative and innovative solutions to the customer's problems. Researches and analyzes customer requirements. Applies expert knowledge to determine accuracy and reasonableness of data. Documents and summarizes the results and develops and recommends creative and innovative solutions to the customer's problems.

<b>Level</b>	<b>Order #</b>	<b>Minimum Education</b>	<b>Minimum Experience</b>
Level 1	NGC-2200	Bachelor's Degree	6 years
Level 2	NGC-2201	Bachelor's Degree	10 years
Level 3	NGC-2202	Bachelor's Degree	12 years
Level 4	NGC-2203	Master's Degree	13 years
Level 5	NGC-2204	Master's Degree	15 years
Level 6	NGC-2205	Master's Degree	16 years
Level 7	NGC-2206	Master's Degree	18 years
Level 8	NGC-2207	Master's Degree	20 years

**NORTHROP GRUMMAN LABOR CATEGORIES & RATES  
(SPECIAL ITEM NUMBER 132-51)**

Order No.	Labor Category	Effective 13 February 2012 –	
		Contractor Site	Government Site
		Hourly	Hourly
<b>IT Administrative Staff</b>			
NGC-2000	Administrative Staff Level 1	\$35.36	\$28.30
NGC-2001	Administrative Staff Level 2	\$49.56	\$39.65
NGC-2002	Administrative Staff Level 3	\$50.22	\$40.18
NGC-2003	Administrative Staff Level 4	\$56.05	\$44.84
NGC-2004	Administrative Staff Level 5	\$64.04	\$51.24
NGC-2005	Administrative Staff Level 6	\$72.44	\$57.97
<b>IT Analytical Staff</b>			
NGC-2100	Analytical Staff Level 1	\$33.41	\$26.73
NGC-2101	Analytical Staff Level 2	\$63.72	\$50.99
NGC-2102	Analytical Staff Level 3	\$68.69	\$54.95
NGC-2103	Analytical Staff Level 4	\$78.59	\$62.88
NGC-2104	Analytical Staff Level 5	\$85.07	\$68.05
NGC-2105	Analytical Staff Level 6	\$92.10	\$73.68
NGC-2106	Analytical Staff Level 7	\$101.52	\$81.21
NGC-2107	Analytical Staff Level 8	\$113.95	\$91.16
NGC-2108	Analytical Staff Level 9	\$118.69	\$94.96
NGC-2109	Analytical Staff Level 10	\$129.35	\$103.47
NGC-2110	Analytical Staff Level 11	\$135.14	\$108.12
NGC-2111	Analytical Staff Level 12	\$137.56	\$110.05
NGC-2112	Analytical Staff Level 13	\$158.59	\$126.87
NGC-2113	Analytical Staff Level 14	\$178.36	\$142.69
NGC-2114	Analytical Staff Level 15	\$223.17	\$178.53
<b>IT Consultant Staff</b>			
NGC-2200	Consultant Staff Level 1	\$165.13	\$132.10
NGC-2201	Consultant Staff Level 2	\$206.68	\$165.35
NGC-2202	Consultant Staff Level 3	\$223.17	\$178.53
NGC-2203	Consultant Staff Level 4	\$241.14	\$192.91
NGC-2204	Consultant Staff Level 5	\$292.82	\$234.25
NGC-2205	Consultant Staff Level 6	\$293.74	\$234.99
NGC-2206	Consultant Staff Level 7	\$327.32	\$261.86
NGC-2207	Consultant Staff Level 8	\$402.53	\$322.02
<b>IT Management Staff</b>			
NGC-2300	Management Staff Level 1	\$82.03	\$65.60
NGC-2301	Management Staff Level 2	\$98.56	\$78.84
NGC-2302	Management Staff Level 3	\$120.15	\$96.11
NGC-2303	Management Staff Level 4	\$130.19	\$104.15
NGC-2304	Management Staff Level 5	\$144.00	\$115.21
NGC-2305	Management Staff Level 6	\$173.04	\$138.44
NGC-2306	Management Staff Level 7	\$187.66	\$150.14
NGC-2307	Management Staff Level 8	\$211.70	\$169.37
NGC-2308	Management Staff Level 9	\$228.24	\$182.58

Order No.	Labor Category	Effective 13 February 2012 –	
		Contractor Site	Government Site
		Hourly	Hourly
<b>IT Professional Staff</b>			
NGC-2400	Professional Staff Level 1	\$78.59	\$62.88
NGC-2401	Professional Staff Level 2	\$89.49	\$71.59
NGC-2402	Professional Staff Level 3	\$100.05	\$80.04
NGC-2403	Professional Staff Level 4	\$108.23	\$86.59
NGC-2404	Professional Staff Level 5	\$121.85	\$97.48
NGC-2405	Professional Staff Level 6	\$147.17	\$117.74
NGC-2406	Professional Staff Level 7	\$168.63	\$134.91
NGC-2407	Professional Staff Level 8	\$198.42	\$158.73
NGC-2408	Professional Staff Level 9	\$233.39	\$186.71
<b>IT Technical Staff</b>			
NGC-2500	Technical Staff Level 1	\$45.27	\$36.22
NGC-2501	Technical Staff Level 2	\$57.67	\$46.15
NGC-2502	Technical Staff Level 3	\$65.66	\$52.53
NGC-2503	Technical Staff Level 4	\$83.04	\$66.43
NGC-2504	Technical Staff Level 5	\$99.57	\$79.66
NGC-2505	Technical Staff Level 6	\$124.90	\$99.93
NGC-2506	Technical Staff Level 7	\$143.55	\$114.83
NGC-2507	Technical Staff Level 8	\$183.40	\$146.73

**NORTHROP GRUMMAN PRODUCTS AND MAINTENANCE**

Northrop Grumman SMART				
SIN	MFG	NGIT Part Number	Product Description	Price
132-51	NGIT	NGIT-00138	Integrated IT Services – One year SMART Help Desk Support Services for main SMART solution, including SMART software management and maintenance.	\$6,649.34

Northrop Grumman AltaScan Maintenance and Support					
SIN	MFG	NGIT Part Number	Product Description	Price	Wrtty
132-12	NGIT	NGIT-00005	<b>One Year AltaScan LiveScan Maintenance</b>	\$5,360.00	NA
<p>Maintenance service for a period of one year to the customer during the hours of 8:00 AM to 5:00 PM EST, five days per week. Once the customer calls into the AltaScan Help Desk, a return call will occur within four hours of the initial call. Software maintenance Includes 1 each of remote diagnostics (when available), telephone assistance via the AltaScan Help-line, technical guidance, product updates, and product bug reporting and fixes. Hardware maintenance shall be return to depot service and Includes 1 each of repair or replacement of inoperable hardware. <b><i>Warranty or maintenance above and beyond what is provided by the standard warranty is separately priced. Call Northrop Grumman Information Technology for a quote.</i></b></p>					
132-12	NGIT	NGIT-00007	<b>One year AltaScan CardScan Maintenance</b>	\$2,680.00	NA
<p>Maintenance service for a period of one year to the customer during the hours of 8:00 AM to 5:00 PM EST, five days per week. Once the customer calls into the AltaScan Help Desk, a return call will occur within four hours of the initial call. Software maintenance Includes 1 each of remote diagnostics (when available), telephone assistance via the AltaScan Help-line, technical guidance, product updates, and product bug reporting and fixes. Hardware maintenance shall be returned to depot service and Includes 1 each of repair or replacement of inoperable hardware. <b><i>Warranty or maintenance above and beyond what is provided by the standard warranty is separately provided. Call Northrop Grumman Information Technology for a quote.</i></b></p>					
132-12	NGIT	NGIT-00009	<b>One Year AltaScan Store n Forward Maintenance</b>	\$5,551.00	NA
<p>Maintenance service for a period of one year to the customer during the hours of 8:00 a.m. to 5:00 p.m. EST, five days per week. Once the customer calls into the AltaScan Help Desk, a return call will occur within four hours of the initial call. Software maintenance Includes 1 each of remote diagnostics (when available), telephone assistance via the AltaScan Help-line, technical guidance, product updates, and product bug reporting and fixes. Hardware maintenance shall be return to depot service and Includes 1 each of repair or replacement of inoperable hardware. <b><i>Warranty or maintenance above and beyond what is provided by the standard warranty is separately priced. Call Northrop Grumman Information Technology for a quote.</i></b></p>					

Northrop Grumman e.POWER® Products					
SIN	MFG	NGIT Part Number	Product Description	Price	Wrty
132-33	NGIT	NGIT-00139	<b>e.POWER® WorkManager Desktop (10 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$25,691.00	30 Days
132-33	NGIT	NGIT-00140	<b>e.POWER® WorkManager Desktop (25 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$30,981.00	30 Days
132-33	NGIT	NGIT-00141	<b>e.POWER® WorkManager Desktop (50 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$33,248.00	30 Days
132-33	NGIT	NGIT-00142	<b>e.POWER® WorkManager Desktop (100 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$48,360.00	30 Days
132-33	NGIT	NGIT-00143	<b>e.POWER® WorkManager Desktop (250 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$90,675.00	30 Days
132-33	NGIT	NGIT-00144	<b>e.POWER® WorkManager Desktop (500 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$151,125.00	30 Days
132-33	NGIT	NGIT-00145	<b>e.POWER® WorkManager Desktop (1,000 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$241,800.00	30 Days
132-33	NGIT	NGIT-00146	<b>e.POWER® WorkManager Desktop (10,000 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$1,889,063.00	30 Days
132-33	NGIT	NGIT-00147	<b>e.POWER® WorkManager Web (10 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$23,424.00	30 Days
132-33	NGIT	NGIT-00148	<b>e.POWER® WorkManager Web (25 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$24,936.00	30 Days
132-33	NGIT	NGIT-00149	<b>e.POWER® WorkManager Web (50 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$25,994.00	30 Days
132-33	NGIT	NGIT-00150	<b>e.POWER® WorkManager Web (100 seats)</b> –Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$33,248.00	30 Days

SIN	MFG	NGIT Part Number	Product Description	Price	Wrty
132-33	NGIT	NGIT-00151	<b>e.POWER® WorkManager Web (250 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$54,405.00	30 Days
132-33	NGIT	NGIT-00152	<b>e.POWER® WorkManager Web (500 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$84,630.00	30 Days
132-33	NGIT	NGIT-00153	<b>e.POWER® WorkManager Web (1,000 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$120,900.00	30 Days
132-33	NGIT	NGIT-00154	<b>e.POWER® WorkManager Web (10,000 seats)</b> – Includes 1 each of WorkManager Builder, WorkPlace, and Software Developer's Kit.	\$944,531	30 Days
132-33	NGIT	NGIT-00155	<b>e.POWER® WorkFlow Activator Desktop (10 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$45,285.00	30 Days
132-33	NGIT	NGIT-00156	<b>e.POWER® WorkFlow Activator Desktop (25 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$55,844.00	30 Days
132-33	NGIT	NGIT-00157	<b>e.POWER® WorkFlow Activator Desktop (50 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$64,931.00	30 Days
132-33	NGIT	NGIT-00158	<b>e.POWER® WorkFlow Activator Desktop (100 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$94,498.00	30 Days
132-33	NGIT	NGIT-00159	<b>e.POWER® WorkFlow Activator Desktop (250 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$139,980.00	30 Days
132-33	NGIT	NGIT-00160	<b>e.POWER® WorkFlow Activator Desktop (500 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$244,596.00	30 Days
132-33	NGIT	NGIT-00161	<b>e.POWER® WorkFlow Activator Desktop (1,000 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$419,447.00	30 Days
132-33	NGIT	NGIT-00162	<b>e.POWER® WorkFlow Activator Desktop (10,000 seats)</b> –Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$3,438,094.00	30 Days

SIN	MFG	NGIT Part Number	Product Description	Price	Wrtty
132-33	NGIT	NGIT-00163	<b>e.POWER® WorkFlow Activator Web (10 seats)</b> —Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$45,285.00	30 Days
132-33	NGIT	NGIT-00164	<b>e.POWER® WorkFlow Activator Web (25 seats)</b> —Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$55,844.00	30 Days
132-33	NGIT	NGIT-00165	<b>e.POWER® WorkFlow Activator Web (50 seats)</b> —Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	64,931.00	30 Days
132-33	NGIT	NGIT-00166	<b>e.POWER® WorkFlow Activator Web (100 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$94,498.00	30 Days
132-33	NGIT	NGIT-00167	<b>e.POWER® WorkFlow Activator Web (250 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$139,980.00	30 Days
132-33	NGIT	NGIT-00168	<b>e.POWER® WorkFlow Activator Web (500 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$244,596.00	30 Days
132-33	NGIT	NGIT-00169	<b>e.POWER® WorkFlow Activator Web (1,000 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$419,447.00	30 Days
132-33	NGIT	NGIT-00170	<b>e.POWER® WorkFlow Activator Web (10,000 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$3,438,094.00	30 Days
132-33	NGIT	NGIT-00171	<b>e.POWER® WorkFlow Activator Hummingbird Desktop (10 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$34,834.00	30 Days
132-33	NGIT	NGIT-00172	<b>e.POWER® WorkFlow Activator Hummingbird Desktop (25 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$42,957.00	30 Days
132-33	NGIT	NGIT-00173	<b>e.POWER® WorkFlow Activator Hummingbird Desktop (50 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$49,947.00	30 Days

SIN	MFG	NGIT Part Number	Product Description	Price	Wrty
132-33	NGIT	NGIT-00174	<b>e.POWER® WorkFlow Activator Hummingbird Desktop (100 seats)–</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$72,691.00	30 Days
132-33	NGIT	NGIT-00175	<b>e.POWER® WorkFlow Activator Hummingbird Desktop (250 seats) –</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$107,677.00	30 Days
132-33	NGIT	NGIT-00176	<b>e.POWER® WorkFlow Activator Hummingbird Desktop (500 seats) –</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$188,151.00	30 Days
132-33	NGIT	NGIT-00177	<b>e.POWER® WorkFlow Activator Hummingbird Desktop (1,000 seats) –</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$322,652.00	30 Days
132-33	NGIT	NGIT-00178	<b>e.POWER® WorkFlow Activator Hummingbird Desktop (10,000 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$2,644,688.00	30 Days
132-33	NGIT	NGIT-00179	<b>e.POWER® WorkFlow Activator Hummingbird Web (10 seats) –</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$34,834.00	30 Days
132-33	NGIT	NGIT-00180	<b>e.POWER® WorkFlow Activator Hummingbird Web (25 seats) –</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$42,957.00	30 Days
132-33	NGIT	NGIT-00181	<b>e.POWER® WorkFlow Activator Hummingbird Web (50 seats) –</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$49,947.00	30 Days
132-33	NGIT	NGIT-00182	<b>e.POWER® WorkFlow Activator Hummingbird Web (100 seats) –</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$72,691.00	30 Days

SIN	MFG	NGIT Part Number	Product Description	Price	Wrty
132-33	NGIT	NGIT-00183	<b>e.POWER® WorkFlow Activator Hummingbird Web (250 seats) –</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$107,677.00	30 Days
132-33	NGIT	NGIT-00184	<b>e.POWER® WorkFlow Activator Hummingbird Web (500 seats) –</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$188,151.00	30 Days
132-33	NGIT	NGIT-00185	<b>e.POWER® WorkFlow Activator Hummingbird Web (1,000 seats) –</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$322,652.00	30 Days
132-33	NGIT	NGIT-00186	<b>e.POWER® WorkFlow Activator Hummingbird Web (10,000 seats) –</b> Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace.	\$2,644,688.00	30 Days
132-33	NGIT	NGIT-00187	<b>e.POWER® Application Builder First Seat</b>	\$24,180.00	30 Days
132-33	NGIT	NGIT-00188	<b>e.POWER® Application Builder Additional Seat</b>	\$1,814.00	30 Days
132-33	NGIT	NGIT-00189	<b>e.POWER® Optical Migration Module</b>	\$3,778.00	30 Days
132-33	NGIT	NGIT-00190	<b>e.POWER® Software Developer Kit</b>	\$18,135.00	30 Days
132-33	NGIT	NGIT-00191	<b>e.POWER® WorkManager Builder –</b> Builds production workflow processes for managing and automating the workplace.	\$1,814.00	30 Days
132-33	NGIT	NGIT-00192	<b>e.POWER® WorkPlace Manager –</b> Manage the repository of organizational data for e.POWER products. Administer and secure users, groups departments, and functions. Import users from a LDAP repository, share site information (with Excelerator)	\$2,116.00	30 Days
132-33	NGIT	NGIT-00193	<b>e.POWER® Records Manager</b>	\$816.00	30 Days
132-33	NGIT	NGIT-00194	<b>e.POWER® Scan Station License Personal</b>	\$94.00	30 Days
132-33	NGIT	NGIT-00195	<b>e.POWER® Scan Station License Low</b>	\$945.00	30 Days
132-33	NGIT	NGIT-00196	<b>e.POWER® Scan Station License Mid</b>	\$1,889.00	30 Days
132-33	NGIT	NGIT-00197	<b>e.POWER® Scan Station License High</b>	\$6,045.00	30 Days

SIN	MFG	NGIT Part Number	Product Description	Price	Wrty
132-33	NGIT	NGIT-00198	<b>e.POWER® Framework Edition Desktop (10 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$34,003.00	30 Days
132-33	NGIT	NGIT-00199	<b>e.POWER® Framework Edition Desktop (25 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$41,559.00	30 Days
132-33	NGIT	NGIT-00200	<b>e.POWER® Framework Edition Desktop (50 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$48,360.00	30 Days
132-33	NGIT	NGIT-00201	<b>e.POWER® Framework Edition Desktop (100 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$72,540.00	30 Days
132-33	NGIT	NGIT-00202	<b>e.POWER® Framework Edition Desktop (250 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$102,765.00	30 Days
132-33	NGIT	NGIT-00203	<b>e.POWER® Framework Edition Desktop (500 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$181,350.00	30 Days
132-33	NGIT	NGIT-00204	<b>e.POWER® Framework Edition Desktop (1,000 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$314,340.00	30 Days
132-33	NGIT	NGIT-00205	<b>e.POWER® Framework Edition Web (10 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$30,225.00	30 Days
132-33	NGIT	NGIT-00206	<b>e.POWER® Framework Edition Web (25 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$33,248.00	30 Days
132-33	NGIT	NGIT-00207	<b>e.POWER® Framework Edition Web (50 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$36,270.00	30 Days

SIN	MFG	NGIT Part Number	Product Description	Price	Wrty
132-33	NGIT	NGIT-00208	<b>e.POWER® Framework Edition Web (100 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$45,338.00	30 Days
132-33	NGIT	NGIT-00209	<b>e.POWER® Framework Edition Web (250 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$51,383.00	30 Days
132-33	NGIT	NGIT-00210	<b>e.POWER® Framework Edition Web (500 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$90,675.00	30 Days
132-33	NGIT	NGIT-00211	<b>e.POWER® Framework Edition Web (1,000 seats)</b> – Includes 1 each of Express, WorkManager, Excelerator, WorkManager Builder, Application Builder, and WorkPlace	\$157,170	30 Days
132-33	NGIT	NGIT-00212	<b>e.POWER® Express Desktop (10 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$28,714.00	30 Days
132-33	NGIT	NGIT-00213	<b>e.POWER® Express Desktop (25 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$33,248.00	30 Days
132-33	NGIT	NGIT-00214	<b>e.POWER® Express Desktop (50 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$36,270.00	30 Days
132-33	NGIT	NGIT-00215	<b>e.POWER® Express Desktop (100 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$48,360.00	30 Days
132-33	NGIT	NGIT-00216	<b>e.POWER® Express Desktop (250 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$54,405.00	30 Days
132-33	NGIT	NGIT-00217	<b>e.POWER® Express Desktop (500 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$96,720.00	30 Days
132-33	NGIT	NGIT-00218	<b>e.POWER® Express Desktop (1,000 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$169,260.00	30 Days
132-33	NGIT	NGIT-00219	<b>e.POWER® Express Web (10 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$22,669.00	30 Days
132-33	NGIT	NGIT-00220	<b>e.POWER® Express Web (25 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$25,691.00	30 Days
132-33	NGIT	NGIT-00221	<b>e.POWER® Express Web (50 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$30,225.00	30 Days

SIN	MFG	NGIT Part Number	Product Description	Price	Wrty
132-33	NGIT	NGIT-00222	<b>e.POWER® Express Web (100 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$36,270.00	30 Days
132-33	NGIT	NGIT-00223	<b>e.POWER® Express Web (250 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$43,826.00	30 Days
132-33	NGIT	NGIT-00224	<b>e.POWER® Express Web (500 seats)</b> – Includes 1 each of Application Builder and WorkPlace	\$48,360.00	30 Days
132-33	NGIT	NGIT-00225	<b>e.POWER® Express Web (1,000 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$84,630.00	30 Days
132-33	NGIT	NGIT-00226	<b>e.POWER® Excelerator Desktop (10 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$31,736.00	30 Days
132-33	NGIT	NGIT-00227	<b>e.POWER® Excelerator Desktop (25 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$36,270.00	30 Days
132-33	NGIT	NGIT-00228	<b>e.POWER® Excelerator Desktop (50 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$39,293.00	30 Days
132-33	NGIT	NGIT-00229	<b>e.POWER® Excelerator Desktop (100 seats)</b>	\$54,405.00	30 Days
132-33	NGIT	NGIT-00230	<b>e.POWER® Excelerator Desktop (250 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$72,540.00	30 Days
132-33	NGIT	NGIT-00231	<b>e.POWER® Excelerator Desktop (500 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$132,990.00	30 Days
132-33	NGIT	NGIT-00232	<b>e.POWER® Excelerator Desktop (1000 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$241,800.00	30 Days
132-33	NGIT	NGIT-00233	<b>e.POWER® Excelerator Web (10 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$27,203.00	30 Days
132-33	NGIT	NGIT-00234	<b>e.POWER® Excelerator Web (25 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$30,225.00	30 Days

SIN	MFG	NGIT Part Number	Product Description	Price	Wrty
132-33	NGIT	NGIT-00235	<b>e.POWER® Excelerator Web (50 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$31,736.00	30 Days
132-33	NGIT	NGIT-00236	<b>e.POWER® Excelerator Web (100 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$39,293.00	30 Days
132-33	NGIT	NGIT-00237	<b>e.POWER® Excelerator Web (250 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$45,338.00	30 Days
132-33	NGIT	NGIT-00238	<b>e.POWER® Excelerator Web (500 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$66,495.00	30 Days
132-33	NGIT	NGIT-00239	<b>e.POWER® Excelerator Web (1000 seats)</b> – Includes 1 each of WorkManager, WorkManager Builder, Application Builder, and WorkPlace	\$120,900.00	30 Days

**Please note for order numbers NGIT-00138 through NGIT-00238 the following applies:**

- 1. Software quantity pricing pertains to each individual order**
- 2. Licenses are for named users**
- 3. Users must be licensed as e.POWER® Web user for web server access**
- 4. Users licensed for e.POWER® Web only must upgrade to an e.POWER® Desktop license if they wish to use the Windows client**
- 5. Each software product price includes other software items that may not be required for additional sales, and may be deducted from the price**

<b>Northrop Grumman e.POWER® Maintenance &amp; Support</b>					
SIN	MFG	NGIT Part Number	Product Description	Price	Wrty
132-34	NGIT	NGIT-00240	e.POWER® Maintenance	20% of total license list price	N/A

**e.POWER® Maintenance – Additional Information:**

- 1. Minimum of \$10,000 required for each maintenance contract**
- 2. Maintenance contracts are annual commencing 30 days after product shipment or upon completion of the warranty period, whichever is earlier.**
- 3. If Maintenance purchased at a later time, back payment of maintenance fees to the license purchase order date or previous maintenance renewal end date, whichever is more recent, is required.**

4. Maintenance includes delivery of new releases and versions to the customer but does not include installation

5. Northrop Grumman provides maintenance only with respect to the two most current releases of software. Earlier releases will be maintained under extended Assistance Maintenance on a case-by-case basis with a fee to be determined. Extended Assistance Maintenance will only consist of 1) known workarounds and 2) general information on migration path information to currently supported releases.

SIN	MFG	NGIT Part Number	Product Description	Price	Wrtty
132-34	NGIT	NGIT-00241	e.POWER© Help Desk 25 Annual Incident Hours Packs (see additional Help Desk Information below)	\$3,778.00	N/A
132-34	NGIT	NGIT-00242	e.POWER© Help Desk 50 Annual Incident Hours Packs (see additional Help Desk Information below)	\$6,612.00	N/A

**e.POWER© Help Desk – Additional Information:**

Help Desk Support will consist of general telephone assistance during normal business hours (8:00 a.m. to 5:00 p.m. CONUS) in the operation of the selected Northrop Grumman product according to the functionality described in the product documentation for that Northrop Grumman product.

A minimum of a 25 hour Annual Incident Hour Pack (NGIT-00240) is mandatory for each annual software maintenance contract unless the customer has a minimum of two individuals who have completed the e.POWER© Installation and System Administration training classes.

Northrop Grumman e.POWER© Labor Categories & Rates					
(Special Item Number 132-51)					
NGIT Order Number	e.POWER Category	Description	Minimum Education	Minimum Experience	Hourly Rate
NGC-2600	Consultant	Subject matter or industry expert in technical or functional field. Provide consultative services for projects related to area of expertise. Produce/review deliverables.	Master's Degree	8 Years	\$245.58
NGC-2601	Sr. Project Manager	Plan and direct technological improvements and project management implementation. Manage diverse functional, technical and administrative activities.	Bachelor's Degree	8 Years	\$204.02
NGC-2602	Project Manager	Manage one or more projects. Provide business, technical, and personnel management of project activities. Previous project management experience.	Bachelor's Degree	4 Years	\$165.48

NGIT Order Number	e.POWER Category	Description	Minimum Education	Minimum Experience	Hourly Rate
NGC-2603	Jr. Project Manager	Manage one or more projects. Provide business, technical, personnel management of project activities. Work under supervision of more senior project manager for large complicated projects.	Bachelor's Degree	1 Year	\$119.39
NGC-2604	Sr. Tech Specialist	Coordinate and manage activities related to specific area of expertise. Perform tasks. Produce/review deliverables. Technical Specialists may include Database specialists, Internet specialists, Network specialists, etc.	Bachelor's Degree	8 Years	\$199.49
NGC-2605	Tech Specialist	Perform tasks in specific area of technical expertise. Analyze, produce and review deliverables in specific area of technical expertise. Technical Specialists may include Database specialists, Internet specialists, Network specialists, etc.	Bachelor's Degree	4 Years	\$139.79
NGC-2606	Jr. Tech Specialist	Perform tasks and produce deliverables in specific area of technical expertise as directed by a more senior member of the tech specialist team. Technical Specialists may include Database specialists, Internet specialists, Network specialists, etc.	Bachelor's Degree	1 Year	\$115.61
NGC-2607	Sr. Tech Manager	Plan and direct technological improvements and technical management of projects. Manage diverse functional, technical and administrative activities.	Bachelor's Degree	8 Years	\$181.35
NGC-2608	Tech Manager	Responsible for all technical aspects of one or more projects. Work with project manager to coordinate and manage technical design and implementation. Previous technical management experience.	Bachelor's Degree	4 Years	\$144.32
NGC-2609	Jr. Tech Manager	Responsible for all technical aspects of one or more projects. Work with project manager to coordinate and manage technical design and implementation. Work under supervision of more senior technical manager for large complicated projects.	Bachelor's Degree	1 Year	\$123.17

NGIT Order Number	e.POWER Category	Description	Minimum Education	Minimum Experience	Hourly Rate
NGC-2610	Sr. Systems Engineer	Analyze systems requirements. Design systems architectures. Interface system requirements including networks, operating systems, legacy systems and high-end technologies to provide system solutions.	Bachelor's Degree	8 Years	\$151.13
NGC-2611	Systems Engineer	Analyze systems requirements. Design systems architectures. Interface system requirements including networks, operating systems, legacy systems and high-end technologies to provide system solutions.	Bachelor's Degree	4 Years	\$ 90.68
NGC-2612	Jr. Systems Engineer	Assist in analysis of systems requirements and design systems architectures. Interface system requirements including networks, operating systems, legacy systems and high-end technologies to provide system solutions. Work under supervision of more senior systems engineer for more complex efforts.	Bachelor's Degree	1 Year	\$52.89
NGC-2613	Sr. Integrator	Plan, design and analyze hardware, software and network components to support software applications and/or customer environments. Coordinate and perform complex installations.	Bachelor's Degree	8 Years	\$137.52
NGC-2614	Integrator	Plan, design and analyze hardware, software and network components to support software applications and/or customer environments. Coordinate and perform complex installations. Work under supervision of more senior integrator for more complex efforts.	Bachelor's Degree	4 Years	\$99.74
NGC-2615	Jr. Integrator	Plan, design, and analyze hardware, software and network components to support software applications and/or customer environments. Coordinate and perform installations. Work under supervision of more senior integrator for more complex efforts.	Bachelor's Degree	1 Year	\$83.87
NGC-2616	Sr. Specialist	Coordinate and manage activities related to specific area of expertise. Produce/review deliverables. Specialists may include Business Analysts, Quality Assurance Personnel, Technical Writers, Trainers, etc.	Bachelor's Degree	8 Years	\$130.72

NGIT Order Number	e.POWER Category	Description	Minimum Education	Minimum Experience	Hourly Rate
NGC-2617	Specialist	Analyze, produce and review deliverables in specific area of expertise. Specialists may include Business Analysts, Quality Assurance Personnel, Technical Writers, Trainers, etc.	Bachelor's Degree	4 Years	\$105.03
NGC-2618	Jr. Specialist	Perform tasks as directed by a more senior member of the specialist team. Specialists may include Business Analysts, Quality Assurance Personnel, Technical Writers, Trainers, etc.	Bachelor's Degree	1 Year	\$72.54
NGC-2619	Sr. Developer	Plan and design complex software development tasks, including coding, configuring, testing, and documenting. Supervise more junior developers.	Bachelor's Degree	8 Years	\$120.90
NGC-2620	Developer	Plan and design software development tasks, including coding, configuring, testing, and documenting. Work under supervision of more senior developer for complex efforts.	Bachelor's Degree	4 Years	\$96.72
NGC-2621	Jr. Developer	Perform software development tasks as assigned. Contribute to testing and documentation as directed.	Bachelor's Degree	1 Year	\$75.56
NGC-2622	Technician	Assist in installation, configuration, and integration of hardware, software and network components as directed.	Bachelor's Degree	None	\$65.74
NGC-2623	Data Analyst	Responsible for collection, analysis and dissemination of functional, technical and administrative data. Work under the supervision of a more senior project or technical manager.	None	None	\$41.56

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**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF  
GENERAL PURPOSE COMMERCIAL INFORMATION  
TECHNOLOGY NEW EQUIPMENT  
(SPECIAL ITEM NUMBER 132-8)**

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**Northrop Grumman Decision Agent and Tactical Decision Agent Systems**

**1. Material and Workmanship**

All equipment furnished hereunder must satisfactorily perform the function for which it is intended.

**2. Order**

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPA) agreements shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, the Contractor will be obligated to meet the delivery and installation date specified in the original order.

For credit card orders and BPAs, telephone orders are permissible.

**3. Transportation of Equipment**

FOB DESTINATION. Prices cover equipment delivery to destination, for any location within the geographic scope of this contract. *Shipping for part numbers NGIT-0300, -0301, -0302, and -0303 is separate and the responsibility of the ordering activity. Shipping for NGIT-0302C and -0303C may be ordered via part number NGIT-030XSC.*

**4. Installation and Technical Services**

- a. *Installation.* When the equipment provided under this contract is not normally self-installable, the Contractor's technical personnel shall be available to the ordering activity, at the ordering activity's location, to install the equipment and to train ordering activity personnel in the use and maintenance of the equipment. The charges, if any, for such services are listed below, or in the price schedule:

***Pricing for Decision Agent and Tactical Decision Agent products does not include Installation and configuration services. These services are available as separately ordered items.***

- b. *Installation, Deinstallation, Reinstallation.* The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

***Installation, deinstallation, and reinstallation requirements for Decision Agent and Tactical Decision Agent products are priced separately using GSA labor categories and rates. Specific requirements will be determined at the task order level.***

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

- c. *Operating and Maintenance Manuals.* The Contractor shall furnish the ordering activity with one (1) copy of all operating and maintenance manuals which are normally provided with the equipment being purchased.

## **5. Inspection/Acceptance**

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any equipment that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming equipment at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

## **6. Warranty**

- a. Unless specified otherwise in this contract, the Contractor's standard commercial warranty as stated in the contract's commercial pricelist will apply to this contract.
- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. *Limitation of Liability.* Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.
- d. If inspection and repair of defective equipment under this warranty will be performed at the Contractor's plant, the address is as follows: ***21200 Burbank Boulevard, Building 30, Woodland Hills, CA 91367***

## **7. Purchase Price for Ordered Equipment**

The purchase price that the ordering activity will be charged will be the ordering activity purchase price in effect at the time of order placement, or the ordering activity purchase price in effect on the installation date (or delivery date when installation is not applicable), whichever is less.

## **8. Responsibilities of the Contractor**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City or otherwise) covering work of this character, and shall include all costs, if any, of such compliance in the prices quoted in this offer.

## **9. Trade-In of Information Technology Equipment**

When an ordering activity determines that Information Technology equipment will be replaced, the ordering activity shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding disposition of information technology excess personal property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in the FPMR (41 CFR part 101-46).

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**TERMS AND CONDITIONS APPLICABLE TO PERPETUAL  
SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) AND  
MAINTENANCE AS A SERVICE (SPECIAL ITEM NUMBER 132-  
34) OF GENERAL PURPOSE COMMERCIAL INFORMATION  
TECHNOLOGY SOFTWARE**

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## **Northrop Grumman Decision Agent and Tactical Decision Agent Systems**

### **1. Inspection/Acceptance**

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price. The ordering activity must exercise its postacceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

### **2. Guarantee/Warranty**

- a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.
- b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.
- c. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for consequential damages resulting from any defect or deficiencies in accepted items.

### **3. Technical Services**

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number **1-888-208-7062** for the purpose of providing user assistance and guidance in the implementation of the software. ***The technical support number is available from 0800 to 1700 Pacific Time for noncritical support. Critical support is available 24 hours a day, seven days a week.***

### **4. Software Maintenance**

- a. Software maintenance as it is defined:

  X   1. Software Maintenance as a Product (SIN 132-33)

Software maintenance as a product includes the publishing of bug/defect fixes via patches and updates/upgrades in function and technology to maintain the operability and usability of the software product. It may also include other no charge support that are included in the purchase price of the product in the commercial marketplace. No charge support includes items such as user blogs, discussion forums, on-line help libraries and FAQs (Frequently Asked Questions), hosted chat rooms, and limited telephone, email and/or web-based general technical support for user's self diagnostics.

Software maintenance as a product does NOT include the creation, design, implementation, integration, etc. of a software package. These examples are considered software maintenance as a service.

\_\_\_\_\_ 2. Software Maintenance as a Service (SIN 132-34)

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324.

- b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31 U.S.C. 3324). PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

**5. Periods of Term Maintenance (SIN 132-34)**

- a. The Contractor shall honor orders for periods for the duration of the contract period or a lesser period of time.
- b. Maintenance may be discontinued by the ordering activity on thirty (30) calendar days written notice to the Contractor.
- c. Annual Funding. When annually appropriated funds are cited on an order for maintenance, the period of the term licenses and/or maintenance shall automatically expire on September 30 of the contract period, or at the end of the contract period, whichever occurs first. Renewal of the maintenance orders citing the new appropriation shall be required, if the term licenses and/or maintenance is to be continued during any remainder of the contract period.
- d. Cross-Year Funding Within Contract Period. Where an ordering activity's specific appropriation authority provides for funds in excess of a 12 month (fiscal year) period, the ordering activity may place an order under this schedule contract for a period up to the expiration of the contract period, notwithstanding the intervening fiscal years.
- e. Ordering activities should notify the Contractor in writing thirty (30) calendar days prior to the expiration of an order, if maintenance is to be terminated at that time. Orders for the continuation of maintenance will be required if the maintenance is to be continued during the subsequent period.

**6. Conversion from Term License to Perpetual License**

Not applicable for Decision Agent and Tactical Decision Agent products.

**7. Term License Cessation**

Not applicable for Decision Agent and Tactical Decision Agent products.

**8. Utilization Limitations (SIN 132-34)**

- a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.
- b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:
  - (1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.
  - (2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software.

Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.

(3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtains without restrictions.

(4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of Disaster Recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.

(5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

## **9. Software Conversions**

Not applicable for Decision Agent and Tactical Decision Agent products.

## **10. Descriptions and Equipment Compatibility**

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

## **11. RIGHT-TO-COPY PRICING**

***Northrop Grumman does not allow the ordering agency to transfer, copy, or by any other means allow another agency to obtain the rights to Decision Agent or Tactical Decision Agent products. Backup copies of the software products may be made only for the purpose of restoring the software to the original (or updated) equipment in case of system failure.***

### **Decision Agent**

The Decision Agent (DA) is a scalable, turnkey military messaging solution providing the customer with maximum flexibility to meet complex message format and protocol interoperability requirements

with a single system. Supporting X.400, SMTP, CMI, and AUTODIN Mode I & II protocols with a single system reduces customer logistical, operational and sustainability requirements. By implementing Domain FORTEZZA the Decision Agent offers a simplified DMS solution to the end user. Removing the need to have FORTEZZA on the desktop, the Decision Agent provides an Outlook like web interface for the user to create, read and manage message traffic. The Decision Agent also employs XML technologies for the exchange of messages without other non-messaging IT solutions reducing the effort to integrate disparate systems within the Enterprise. The Decision Agent is certified for use in the Defense Messaging System (DMS) by DISA, and has been certified by the DoDIIS ITA.

**Tactical Decision Agent**

The Tactical Decision Agent (TDA) is a turnkey military messaging solution for small office and military tactical units. Packaged as either a small rack mountable server, or ruggedized in a tactical transit case the TDA can be used within a variety of environments. The TDA provides a standalone messaging capability for the local organization while providing a reach back capability into the military messaging infrastructure. Implementing a simplified administration interface and a FORTEZZA-less messaging environment the TDA gives the tactical war fighter a high degree of messaging interoperability with a minimum of the normal overhead.

**Decision Agent Maintenance Agreement**

The Decision Agent Maintenance Agreement provides the purchaser of 24/7 telephone Help Line support, periodic product software updates, "bug fixes", and guaranteed confidence that your DA will be maintained by qualified professions. The Agreement is for 12 month time periods, but may be purchased for any number of 12 month periods. The Agreements must be maintained annually. Should an agreement lapse, before an Agreement may be reinstated, the lapsed, or delinquent, Agreement must be brought current via purchasing the lapsed months or years.

**Tactical Decision Agent Maintenance Agreement**

The Tactical Decision Agent Maintenance Agreement provides the purchaser of 24/7 telephone Help Line support, periodic product software updates, "bug fixes", and guaranteed confidence that your TDA will be maintained by qualified professions. The Agreement is for 12 month time periods, but may be purchased for any number of 12 month periods. The Agreements must be maintained annually. Should an agreement lapse, before an Agreement may be reinstated, the lapsed, or delinquent, Agreement must be brought current via purchasing the lapsed months or years.

Northrop Grumman Decision Agent and Tactical Decision Agent Systems and Maintenance					
SIN	MFG	NGIT Part Number	Product Description	Price	Wrty
132-8	NGIT	NGIT-0300	Model #TDA500 - Tactical Decision Agent (TDA) provides the same messaging capability as the Decision Agent in a tactical, Fortezza-less configuration. TDA is pre-installed on a Dell 2U server, with 1 Dual core 2+GHz Processor, 4GB RAM, dual 146GB disk drives, DVD/RW. Target Licensed Usage: 50 Orgs, 500 Proxy Users, 50K Msgs/Month. Shipping is separate and the responsibility of the ordering activity.	\$57,417	90 Days

SIN	MFG	NGIT Part Number	Product Description	Price	Wrty
132-34	NGIT	NGIT-0300M	Annual Commercial Maintenance agreement to support TDA500 software, to include all product updates, fixes and 24/7 Helpdesk administrator support. Price per year.	\$6,756	N/A
132-8	NGIT	NGIT-0301	Decision Agent (DA) provides a messaging capability to support DMS, legacy and other message interfaces. DA is pre-installed on a Dell 2U server, with 2 Dual core 2+GHz Processors, 8GB RAM, dual 146GB disk drives, DVD/RW. Target Licensed Usage: 100 Orgs, 2000 Proxy Users, 100K Msgs/Month. Shipping is separate and the responsibility of the ordering activity.	\$133,520	90 Days
132-34	NGIT	NGIT-0301M	Annual Commercial Maintenance agreement to support DA1000, to include all product updates, fixes and 24/7 Helpdesk administrator support. Price per year.	\$26,306	N/A
132-8	NGIT	NGIT-0302	Decision Agent (DA) provides a messaging capability to support DMS, legacy and other message interfaces. DA is pre-installed on a Dell 4U server, with 2 Quad core 2+GHz Processors, 16GB RAM, dual 146GB disk drives, DVD/RW. Target Licensed Usage: 500 Orgs, 5000 Proxy Users, 500K Msgs/Month. Shipping is separate and the responsibility of the ordering activity.	\$200,478	90 Days
132-34	NGIT	NGIT-0302M	Annual Commercial Maintenance agreement to support DA2000, to include all product updates, fixes and 24/7 Helpdesk administrator support. Price per year.	\$38,966	90 Days
132-8	NGIT	NGIT-0302C	Clustered DA2000 w/two DA2000 servers plus 2 Dell 1U servers with 2 dual core 2+GHz processors and 2-146GB disk drives to serve domain controllers, and a Dell EMC fiber channel SAN with 15x146GB drives all installed in a 42U 19" rack. Target Licensed Usage: 500 Orgs, 5000 Proxy Users, 500K Msgs/Month. Shipping for this item must be purchased separately; see part number NGIT-0302-SC.	\$491,347	90 Days

SIN	MFG	NGIT Part Number	Product Description	Price	Wrtty
132-34	NGIT	NGIT-0302CM	Annual Commercial Maintenance agreement to support DA2000C, to include software product updates, fixes and 24/7 administrator Helpdesk support. Price per year.	\$71,623	N/A
132-8	NGIT	NGIT-0303	Decision Agent (DA) provides a messaging capability to support DMS, legacy and other message interfaces. DA is pre-installed on a Dell 4U server, with 4 Quad core 2+GHz Processors, 32GB RAM, dual 146GB disk drives, DVD/RW. Target Licensed Usage: 1000 Orgs, 10,000 Proxy Users, 1M Msgs/Month. Shipping is separate and the responsibility of the ordering activity.	\$322,971	90 Days
132-34	NGIT	NGIT-0303M	Annual Commercial Maintenance agreement to support DA4000, to include software product updates, fixes and 24/7 administrator Helpdesk support. Price per year.	\$53,232	N/A
132-8	NGIT	NGIT-0303C	Clustered DA4000 w/two DA4000 servers plus 2 Dell 1U servers with 2 dual core 2+GHz processors and 2-146GB disk drives to serve domain controllers, and a Dell fiber channel SAN with 30x146GB drives all installed in a 42U 19" rack. Target Licensed Usage: 1000 Orgs, 10,000 Proxy Users, 1M Msgs/Month. Shipping for this item must be purchased separately; see part number NGIT-0303-SC.	\$755,538	90 Days
132-34	NGIT	NGIT-0303CM	Annual Commercial Maintenance agreement to support DA4000C, to include software product updates, fixes and 24/7 administrator Helpdesk support. Price per year.	\$101,619	N/A
132-8	NGIT	NGIT-030XSC	Shipment of a clustered DA product to any CONUS destination. Includes cost of crating for shipment.  Applicable for NGIT-0302C and NGIT-0303C.	\$8,136	N/A